

Meeting Minutes
Village of Holmen Finance and Personnel Committee
February 7, 2012

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, February 7, 2012 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Neal Forde and Dan Moser. Also in attendance were Nancy Proctor, Bud Raymer, Scott Heinig, Angie Hornberg and representatives on behalf of Smokey's Bar; Jen Woyicki, Jon Stevens, Chris McHugh and Steve Clement.

Approval of Minutes. Neal Forde/Dan Moser motioned to approve the minutes of the January 10, 2012 meeting as presented. Carried unanimously.

Public Comment. No public comment.

Consideration of Contract for Services – Raymer Inspections. Neal Forde/Dan Moser motioned to recommend approval of contract for services with Raymer Inspections. The contract will run from January 1, 2012 thru December 31, 2013. Carried unanimously.

Consideration of Library Cleaning Agreement – Triple L Cleaning Neal Forde/Dan Moser motioned to recommend approval of library cleaning agreement with Triple L Cleaning in the amount of \$565.00 monthly for 2012. Carried unanimously.

Consideration on Ordinance 1-2012 – Outdoor Alcoholic Beverage Permits. Representatives on behalf of Smokey's Bar were allowed to comment on the proposed ordinance as it was presented. Administrator Heinig provided a basic outline of the ordinance and the amendments made from January public comment and committee discussion. Since the smoking ban went into effect it has become more necessary to address a "beer garden" area for local establishments. Administrator Heinig created the ordinance similar to other local municipalities but the committee also wanted the ability to incorporate concerns from local license holders. Smokey's Bar representatives stated that although they did not feel the enclosure of the beer garden would cause them undue burden the limitations on hours of operation would be detrimental to the business. Also, Smokey's would appreciate the ability to periodically have a temporary permit in order to allow outdoor music. Additionally, she feels the investment that she has made in her property to create a fire pit area in the beer garden would be wasted if she needed to vacate the area by the time as required in the ordinance. Administrator Heinig indicated that although alcohol would not be permitted in the beer garden after those designated hours that the area could in fact still be used for customers. Trustee Olson suggested that while the desire is to have a uniform ordinance that possibly we could allow under special circumstances by Board approval exceptions if requested and approved during the application process. Administrator Heinig indicated that current license holders will not be required to implement the ordinances changes until their licenses expire on June 30, 2012. Neal Forde/Dan Moser motioned to recommend approval of Ordinance 1-2012. Ryan Olson/Dan Moser motioned to amend the ordinance to allow consideration of less stringent times of "beer garden" hours of operation but would not allow hours of operation that exceed the maximum allowed hours as specified in Section C3. Carried unanimously.

Consideration of Ordinance 2-2012 – Amendments to Holmen Code, Ch. 5. Dan Moser/Neal Forde motioned to recommend approval of Ordinance 2-2012 – Amendments to Holmen Code, Ch. 5. The changes are to remove salary amounts for Board members from the Ordinances, to remove Clerk duties from the Administrator role, to eliminate the Economic Development Committee and to remove the Administrator and Public Works Director as voting members of the Planning Commission, instead the committee would consist of the Board President along with two Trustees and four citizen members. Carried unanimously.

Consideration of Resolution 3-2012 – Establishing Elected Official Salaries Ryan Olson/Dan Moser motioned to recommend approval of Resolution 3-2012 Establishing Elected Official Salaries in the amount of \$4,800 per year for Village President and \$2,400 per year for Village Trustees. These rates will be effective after a member is newly elected or re-elected. Carried unanimously.

Consideration of Resolution 4-2012 – Creating the Clerk/Treasurer Department and Establishing New Position Descriptions and Base Wages. Neal Forde/Dan Moser motioned to recommend approval of Resolution 4-2012 – Creating the Clerk/Treasurer Department and Establishing New Position Descriptions and Base Wages. Carried unanimously.

Consideration of Resolution 8-2012 – Strongly Opposing 345kv Transmission Infrastructure In or Near the Village of Holmen and the Holmen School District. Neal Forde/Dan Moser motioned to recommend approval of Resolution 8-2012 – Strongly Opposing 345kv Transmission Infrastructure In or Near the Village of Holmen and the Holmen School District. Carried unanimously

Administrator’s Report. Heinig updated the committee on his activities to date, his meetings schedule including LADCO and several meetings for CAPX2020.

Review Claims and Financial Statements. The committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Operator’s License for Grace C. Kube—Festival Foods. Dan Moser/Neal Forde motioned to recommend approval of an Operator’s license for Grace C. Kube—Festival Foods. Carried unanimously.

Consideration of Operator’s License for Reannen Maloney – Hog Wild Bar. Dan Moser/Neal Forde motioned to recommend approval of an Operator’s license for Reannen Maloney – Hog Wild Bar. Carried unanimously.

Consideration of Class B (Wine Only) License for Winesitter Brew House, LLC. Ryan Olson/Dan Moser motioned to recommend approval of a Class B (Wine Only) License for Winesitter Brew House, LLC. Carried unanimously.

Consideration of Temporary Class “B” license for Holmen Area Fire Department Holmen Area Firefighter Dance. Dan Moser/Neal Forde motioned to recommend approval of Temporary Class “B” license for Holmen Area Fire Department Holmen Area Firefighter Dance to be held on March 24, 2012 at the Fire Station. Carried unanimously

Convene into Close Session per Wis. State Statue 19.85(1)(c) Administrator three month review. Neal Forde/Dan Moser motioned to convene into closed session under 19.85(1)(c) at 8:41pm. Carried unanimously.

Reconvene into Open Session. Neal Forde/Dan Moser motioned to reconvene into Open Session at 8:50pm. Carried unanimously.

Other Items that may come before the Committee. None.

Adjourn. Dan Moser/Neal Forde motioned to adjourn. Carried unanimously. The meeting adjourned at 8:52 p.m.

Minutes by Angela Hornberg, Village Treasurer/Deputy Clerk