

Meeting Minutes
Village of Holmen Finance and Personnel Committee
March 10, 2015

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, March 10, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Melanie Wentz and Angie Hornberg; Pat McKnight arrived during the meeting.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the February 10, 2015, meeting. The motion carried unanimously.

Public Comment Melanie Wentz spoke on behalf and offered to answer any questions in regards to her license application for The Pour House Pub, LLC.

Clerk/Treasurer Report Hornberg stated that the 2014 audit would occur next week; and that fund balances with the exception of TIF and Water should see significant increases once again this year. She commented that the new garbage carts had been recently delivered and while a few residents commented on the size of the carts, the majority of the residents seem satisfied. She mentioned that the Spring Primary Election had 266 voters and that the Spring Election will be held on Tuesday, April 7, 2015; she wished the trustees good luck. Hornberg also commented that the Village had recently received a grant of \$620.61 from the Holmen Area Foundation for assistance with bike trail maintenance.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Change of Organization and Agent for Class B Combination License, Non-Intoxicating Beverage License and Video/Amusement Coin Operated Machine Licenses: from The Empty Glass LLC; Agent Scott R. Burnstad to The Pour House Pub, LLC; Agent Melanie R. Wentz, located at 3210 State Road, Onalaska. Hornberg commented that the site plan was identical to the previously approved plan and that the Chief had approved the application for the new agent. The motion carried unanimously.

Administrator's Report Administrator Heinig was not in attendance, therefore Clerk/Treasurer Hornberg reviewed Heinig's report and offered to answer questions. The Committee stated the report was quite informative and no further discussion was necessary.

Consideration of Agreement with MSA Professional Services Rich Anderson/Dawn Kulcinski motioned to table recommendation on Agreement with MSA Professional Services, Inc. for Preliminary Design of Holmen Public Library and Community Center. The Committee was in agreement that they would like to revisit the motion after the Debt Planning Meeting which is scheduled for March 30, 2015. The motion carried unanimously.

Other Trustee Kulcinski stated that she attended the area Polar Plunge as a judge for local area police officers.

Adjourn Rich Anderson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:30 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer