

Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 6, 2010

The meeting of the Holmen Finance and Personnel Committee was held Tuesday April 6, 2010 in the Village Conference Room 2.

Chair Mark Seitz called the meeting to order at 6:30 p.m.

Present at the meeting: Al Peterson, Nancy Proctor, Robert Haines, Mark Seitz, Neal Forde, Chris Schmid, Adam Bissen, Chuck Olson (7:10 p.m.), Dan McHugh (7:10 p.m.), and Mary Willett.

Neal Forde motioned and Chris Schmid seconded the motion to approve the minutes of the March 9, 2010 meeting as presented. Carried unanimously.

Chris Schmid motioned and Neal Forde seconded the motion to convene into closed session as posted per Wisconsin State Statute 19.85(1)(e) competitive or bargaining reasons. Carried unanimously on a voice vote at 6:40 p.m.

Chris Schmid motioned and Neal Forde seconded the motion to reconvene into open session at 7:10 p.m. Carried unanimously on a voice vote.

Chuck Olson presented an offer to purchase for the Cherry Lane property acquired by the Village with the sewer extension. Mr. Olson left the offer with the committee to review and summarized a few key points of the offer:

1. Property would need to be rezoned for single family zero lot line
2. Commerce Street would need to be extended to Cherry Lane at the Village's expense or reimbursement to the developer.
3. A Developer's Agreement needs to be drafted to address the offer.
4. Subdivision plot approval for 13 home sites needs to be processed
5. The west half of Cherry Lane would be developed
6. Reimbursement for curb and gutter installation expense on Burrow's side of the property is requested
7. Reimbursement for oversized mains that may be required
8. Financing contingency

The offer is for \$180,000 and Village Attorney Al Peterson stated that the Village has invested \$193,000 into the property.

Chris Schmid motioned and Neal Forde seconded the motion to recommend forwarding the offer to purchase proposal to the Village Board. Carried unanimously.

Mary Willett presented the March Administrator's Report.

The committee reviewed the claims for payment. Mark Seitz commented that he appreciated the breakdown of the electrical/heating expenses by property in the claims this month.

Chris Schmid motioned and Neal Forde seconded the motion to recommend approval of the operator's license for Mark M. Fries. Carried unanimously.

Neal Forde motioned and Chris Schmid seconded the motion to recommend the finance system analysis as proposed by Administrator Willett to the Village Board. Mark Seitz requested a cost estimate before the Board meeting. Motion carried unanimously.

Chris Schmid motioned and Neal Forde seconded the motion to adjourn. Carried. The meeting adjourned at 8:00 p.m.

Mary Willett, Administrator/Clerk