

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**September 8, 2015**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 8, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Melanie Wentz, Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the August 11, 2015, meeting. The motion carried unanimously.

Public Comment Melanie Wentz stated that she was in attendance to answer any questions on the amendment to liquor premises for The Pour House special event.

Clerk/Treasurer Report Hornberg reported to the Committee that she and Deputy Croell recently attended the WMCA conference which was located in La Crosse. She noted that the budget was progressing well. Hornberg also mentioned that a recent non-compliant liquor license holder request to re-take the beverage server training course had been fulfilled.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event: The Pour House, Benefit in memory of Travis Baughman to be held at 3210 Hwy 35, Onalaska, on September 26, 2015. The Committee recommends a 9:00 pm maximum time for outdoor music with the conclusion of the event at 11:00 pm; they also require no parking on Hwy 35. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operators' Licenses for Mark A. Kunz - Smokey's Bar & Grill, Joseph B. Stenberg - The Pour House and Jennifer A. Adams - Festival Foods. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent discussions with Xcel Energy on easement removals or reductions to allow for future development requests. He remarked that the Police Department's "National Night Out" followed by the "Movie in the Park" was a great success. He mentioned that there would be discussion on the Fire Board issues as well as a Town incorporation update at Thursday's Board meeting. He reminded the Committee of the Special Board debt meeting to be held on September 14, and the Special Board budget meeting to be held on September 28.

Consideration of Resolution Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution - Wisconsin Department of Employee Trust Funds 2016 participation option. The motion carried unanimously.

Discussion on Changing the Time for the Village Board Meeting Dawn Kulcinski/Doug Jorstad motioned to recommend changing the regular monthly Board meeting time from 7:00 pm to 6:00 pm. The motion carried unanimously.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:46 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer