

Meeting Minutes
Village of Holmen Finance and Personnel Committee
September 10, 2013

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 10, 2013 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 8:16 p.m.

Present at the meeting: Committee members Ryan Olson, Neal Forde and Doug Jorstad. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Ryan Olson/Doug Jorstad motioned to approve the minutes of the August 6, 2013 meeting with amendments. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg updated the committee on recent payments received from Heritage Village for deferred assessments and an anticipated \$3,700.00 credit from Xcel Energy for a billing error. Hornberg stated that she plans to attend a one day at the Fall Treasurers Conference. She informed the Committee that a series of EAP trainings were being held for management, team members and also a special police force training. Hornberg stated that she was busy preparing for the 2014 budget as well as the 2014 Recycling Grant.

Review Claims and Financial Statements The committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Neal Forde/Doug Jorstad motioned to recommend approval of Operator License for Taran M. Nesselth – Smokey's Bar & Grill. The motion carried unanimously.

Consideration of 2014-2016 Assessor Contract with Associated Appraisal Ryan Olson/Neal Forde motioned to recommend approval of 2014-2016 Assessor Contract with Associated Appraisal. The contract is a three year extension with a very minimal increase in cost. The motion carried unanimously.

Consideration of Sales Order Agreement for 2014 Purchase of Election Equipment Doug Jorstad/Neal Forde motioned to recommend approval of Sales Order Agreement for 2014 Purchase of Election Equipment. This purchase will be included in the 2014 capital outlay budget requests. The motion carried unanimously.

Administrator's Report Administrator Heinig updated the Committee on four annexation requests that will come before the Board this month; all but one has already received State approval to proceed. He commented that Village residents were not properly notified of a potential Town of Holland CSM and rezone which was in violation of the La Crosse County Ordinance requiring notification of adjacent parcel owners. Heinig commented on recent discussions with La Crosse on creating a direct agreement with the City of Onalaska for sewer service distribution.

Consideration of Resolution 15-2013 Ryan Olson/Doug Jorstad motioned to recommend approval of Resolution 15-2013, Initial Resolution authorizing not to exceed \$2,765,000 General Obligation Bonds for the Construction of Police Facilities. The motion carried unanimously.

Consideration of Resolution 16-2013 Neal Forde/Doug Jorstad motioned to recommend approval of Resolution 16-2013, Initial Resolution authorizing not to exceed \$2,355,000 General Obligation Refunding Bonds. The motion carried unanimously.

Consideration of Resolution 17-2013 Ryan Olson/Neal Forde motioned to recommend approval of Resolution 17-2013, Resolution providing for the sale of not to exceed \$5,120,000 General Obligation Corporate Purpose Bonds. The motion carried unanimously.

Consideration of the 2014-2016 Police Union Contract Neal Forde/Doug Jorstad motioned to recommend ratification of the 2014-2016 Police Union Contract as presented. The motion carried unanimously.

Consideration of Resolution 14-2013 Neal Forde/Ryan Olson motioned to recommend approval of Resolution 14-2013, A Resolution Adopting an Updated Police School Liaison Position Description. The motion carried unanimously.

Consideration of Contract Extension with Hilltopper for Refuse & Recycling Ryan Olson/Doug Jorstad motioned to recommend approval of contract extension with Hilltopper for refuse and recycling for 2015-2021. In order to keep contract pricing stable the Village will be required to change to a cart system by January 1, 2015. Hilltopper will be responsible for providing and maintaining the carts as well as notifying customers of their use. Trustee Olson requested that Village staff prepare and mail information to residents to further notify and educate. The motion carried unanimously

Other
None

Adjourn Doug Jorstad/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 10:09 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer