

Meeting Minutes
Village of Holmen Finance and Personnel Committee
September 6, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 6, 2011 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:31 p.m.

Present at the meeting: Committee members, Ryan Olson and Neal Forde, Dan Moser was excused. Also in attendance were Nancy Proctor and Angie Hornberg.

Neal Forde/Ryan Olson motioned to approve the minutes of the August 9, 2011 and August 18, 2011 meeting as presented. Carried unanimously.

Treasurer/Deputy Clerk Hornberg presented the monthly report.

Claims for payments and current financial statements were reviewed.

Neal Forde/Ryan Olson motioned to approve Operator's license for Dianne Cilley, Smokey's Bar. Carried unanimously.

Neal Forde/Ryan Olson motioned to approve Operator's license for Kate Shefelbine, Smokey's Bar. Carried unanimously.

Neal Forde/Ryan Olson motioned to approve Operator's license for Tanner Deml, Festival Foods. Carried unanimously.

Ryan Olson/Neal Forde motioned to approve RFP for Village Building Inspector as presented. Carried unanimously.

Brief discussion on Vierbicher mutual release between the Village of Holmen and Vierbicher & Associates on Halfway Creek park project. Recommendation of committee that any discussion and action should be taken at the full Board level.

Ryan Olson/Neal Forde motioned to recommend to the Board pursuing the purchase of parcels #14-129-1 and 14-117-3 based on terms discussed with the property owner, Village President and Village Attorney. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Board that funds be itemized for the Village website upgrade project/RFP based on availability of funds in the 2012 General Fund Budget. Carried unanimously.

At 7:54 p.m., Neal Forde/Ryan Olson motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Reason: Discussion on Village Administrator/Clerk candidates and PW Director position. Carried unanimously.

At 8:09 p.m., Ryan Olson/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2). Carried unanimously.

No action was taken on Administrator/Clerk candidates.

Neal Forde/Ryan Olson motioned to accept PW Director Spanel resignation. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Board to proceed with posting PW Director position as soon as possible. Carried unanimously.

Neal Forde/Ryan Olson motioned to adjourn. Carried unanimously. The meeting adjourned at 8:20 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk