

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**June 11, 2014**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 11, 2014, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 6:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Dawn Kulcinski. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the May 6, 2014, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg informed the Committee that a dividend payment was received from the League of Municipalities Mutual Insurance Company. Hornberg commented that the Board of Review was held on May 15, 2014; no residents were in attendance.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2014/2015 Class B Retail Combination Licenses, Class A Retail Combination Licenses, Class B Retail Liquor – Wine Only License, Class A Retail Fermented Malt License and Class B Retail Beer Licenses as presented. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2014/2015 Operators' Licenses as presented including new applicants Samantha Theleman – Features, Casey Holthaus, Erika Kozlowski – Smokey's Bar and Grill, and Whitney Johnson – The Pour House. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2014/2015 Non-Alcoholic Licenses as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2014/2015 Cigarette & Tobacco Licenses as presented. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2014/2015 Video/Coin Operated/Amusement Machine Licenses as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2014/2015 Junk/Salvage Licenses as presented. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2014/2015 Pawn Broker Licenses as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2014/2015 Septage Licenses as presented. The motion carried unanimously.

Consideration of Resolution #7-2014 – Post-Issuance Compliance Policy for Tax-Exempt and Tax Advantaged Obligations and Continuing Disclosure Rich Anderson/Dawn Kulcinski motioned to approve Resolution #7-2014 – Post-Issuance Compliance Policy for Tax-Exempt and Tax Advantaged Obligations and Continuing Disclosure. The motion carried unanimously.

Administrator's Report Administrator Heinig commented on the need to hold a Special Board meeting in early July for a debt presentation and update of financial situation by Sean Lentz from Ehlers & Associates, as well as hold a working session regarding planning for TIF #3, prioritizing capital projects and to create a borrowing strategy for the future. Heinig also updated the committee on the status of annexations and boundary agreements, and commented that a closed session would be held at the Board meeting this week to discuss the future of the fire district contract. He mentioned that bids are scheduled to be received for the Police Department Facility on June 25, 2014.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:00 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer