

**Holmen Area Fire Board
Board Meeting
Holmen Area Fire Department – Meeting Room
May 18, 2017
6:30 pm**

Filling in for President Bogert, Stan Hauser called the Holmen Area Fire Board meeting to order at 6:30 pm on May 18, 2017 at the Holmen Area Fire Department Meeting Room.

Board members present by Roll Call: Steve Michaels, Jerome Pedretti, Bill Ebner, Chuck Olson, Stan Hauser and Frank Foegel (substituting for Rolly Bogert). Also present was Fire Chief Menches.

Motion by Bill Ebner, Seconded by Jerome Pedretti, to Approve the minutes of the April 20, 2017 meeting. Carried.

Chuck Olson gave a recap of our year to date financials. Motion to approve by Bill Ebner, Seconded by Jerome Pedretti, Carried

Residents Comments: None

Firefighters Comments: None

Chief Menches reported on calls since our April meeting. A total of 93 calls including 70 medical, 6 fire calls and 17 other. Of these calls 65 were in the Village, 12 in the Town of Onalaska and 16 in the Town of Holland.

Chief Menches informed the Board of a number of items happening in the department.

- 1) An update of the run report was presented and discussed
- 2) YTD & April Call Back Participation report was presented
- 3) Part Time Employee (PTE) April & YTD costs were discussed and on budget
- 4) Reported a new Paid On Call member, Heather Layman, has passed all requirements and will be added to the roster
- 5) One new applicant to be interview on May 23
- 6) Chief Menches gave a update on the Program Committees and their function

Discussion was held regarding the 2% dues rebate and how it will be handled in the future with all three municipalities. Additional discussion was held regarding the 2018 Budget process along with the Chief reminding the Board of the need to establish reserve dollars for equipment purchases. He also reminded the Board that we have a need to budget \$1.6 million for vehicle replacement over the next 5-7 years.

The revised Department Policy Letter DPL115: Progressive Feedback & Discipline was discussed. Motion by Chuck Olson to approved, Seconded by Bill Ebner, Carried

SOP 601 Call Back Procedure Policy was discussed. Motion by Bill Ebner, Second by Steve Michaels, Carried

Three phase recruitment process for new FTE hires was presented and discussed. Motion by Chuck Olson, Seconded by Frank Foegel, Carried

Motion by Chuck Olson, Seconded by Steve Michaels to proceed with Phase I of the process for new FTE hire.

Motion by Bill Ebner and Seconded by Jerome Pedretti to convene into Closed Session. Roll call vote Carried

The Board shall consider a motion to convene in closed session pursuant to Wis. Stats. §19.85(1)(2) for the purpose of "Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business," with respect to public fund expenditures regarding employee benefits.

Motion by Chuck Olson and Seconded by Bill Ebner to reconvene in Open Session. Roll call vote. Carried

Motion by Chuck Olson to adjourn, Seconded by Bill Ebner. Carried

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