

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, December 4, 2019**

Committee Chair Stanek called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on December 4, 2019 at the Holmen Village Hall.

Present: Rod Stanek, Brandon Cain, Dawn Kulcinski, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: Scott Heinig

Guests: None

Motion by Cain, second by Kulcinski to approve the minutes of the October 2, 2019 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report to the committee along with a flyer promoting the programs and activities at the library in December.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs in progress which include: adult fitness classes, cake decorating classes, adult volleyball league and youth indoor soccer. Brogan stated that the spring and summer brochure is being prepared and will be distributed in late February.

Park: Brogan stated that shelter and band shell rentals for 2020 will be accepted beginning January 2, 2020. Brogan stated that Midstates Recreation will be making some warranty repairs on the Deer Wood Park playground (AeroGlider, decking), aquatic center playground (4 areas), and Halfway Creek East playground (stairs).

Pool: Brogan stated that Matthew Kosin has signed the Aquatic Center manager contract for 2020. Brogan stated that 2020 Aquatic Center memberships are available to be purchased as gifts. Brogan stated that the membership card printer has to be replaced as it did not update to Windows 10. Brogan stated that Brett Koball is taking his AFO certification class this week.

The committee reviewed the quote for the 2020 water management and chemicals contract with Carrico Aquatics for the Holmen Area Aquatic Center. Brogan stated that the rates increased \$1,177.00 but have not been raised since 2014. Chairman Stanek asked if the contract was budgeted for in 2020. Brogan stated that it was included in the 2020 budget. Motion by Kulcinski, second by Cain to recommend to the Board the approval of the 2020 water management and chemicals contract with Carrico Aquatics for the Holmen Aquatic Center in the amount of \$12,947.00. Motion carried.

The committee reviewed the quote for the 2020 fertilization and weed control contract for village facilities. Brogan stated that there was an increase of \$906.42 due to the addition of some new properties. Brogan stated that this contract was included in the 2020 budget. Motion by Kulcinski, second by Cain to recommend to the Board the approval of the 2020 fertilization and weed control contract for the Village of Holmen properties from Turf Maintenance in the amount of \$31,120.30 to be paid from park supplies. Motion carried.

Other Business:

None

Motion by Kulcinski, second by Cain to adjourn at 5:14 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director