

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, December 5, 2018**

Committee Chairman Stanek called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on December 5, 2018 at the Holmen Village Hall.

Present: Rod Stanek, Rich Anderson, Brandon Cain, Mike Brogan, Chris McArdle-Rojo, Chris Geary

Excused: Scott Heinig

Guests: Pat Barlow

Motion by Anderson, seconded by Cain to approve the minutes of the October 3, 2018 meeting. Carried unanimously.

Public Comment: Pat Barlow thanked the library for their recent programming and complimented the meeting space.

Library Director's monthly report: McArdle-Rojo distributed the monthly statistics report and noted that the circulation numbers have been down a little bit compared to 2017. McArdle-Rojo stated that the library recently had a fireplace inspection and received recommended settings to use going forward. McArdle-Rojo stated that Interstate Roofing recently repaired a leak in the roof at the library. Chairman Stanek asked if there has been any impact at the library with the late fee policy. McArdle-Rojo stated that most patrons are okay with the fees and it has mostly impacted the home school families because they like to check materials out for extended periods of time. McArdle-Rojo stated that due to this, most home school families have started to go to La Crosse Public Library to check out materials. Chairman Stanek asked if there is a program in place home school teachers. McArdle-Rojo stated that the library is looking into creating a teacher card for home school teachers so they can check materials out for an extended period of time. Chairman Stanek asked if the library has received a quote for the display yet. McArdle-Rojo stated that the library is still waiting to hear back for a quote.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs that are in progress which include: adult fitness classes, cake decorating classes, adult volleyball league, and indoor soccer. Brogan informed the committee that ballroom dance classes, cake decorating classes and the Halloween Trick or Treat at the Library were recently completed. Brogan stated that the spring and summer brochure is being prepared for distribution in late February.

Parks: Brogan stated that shelter and band shell rentals for 2019 will be accepted beginning January 2, 2019. Brogan stated that the John Deere 1575 mower has just been delivered on December 4th. Brogan stated that the Halfway Creek Park Trail washout by Holmen Drive Bridge was repaired by Rybold Excavating. Chairman Stanek asked if the washout repair fell within the budget. Brogan stated that there was money in the budget for the repairs. Brogan stated that a blower fan is to be installed in the Halfway Creek East Shelter fireplace in December. Brogan stated that Terry Dahmen is retiring on December 21, 2018.

Pool: Brogan stated that Merissa Larson has signed the Aquatic Center manager contract for 2019. Brogan stated that 2019 Aquatic Center memberships are available to be purchased as gifts. Chairman Stanek asked when people can begin applying for lifeguard positions. Brogan stated that they typically give the staff from last year until late February to say if they will return and then they begin to fill in open positions with new applicants.

The committee reviewed a quote for a John Deere Z997R mower for the 2019 budget. Brogan stated that this would be a new mower from Tractor Central. Brogan stated that since the department has added a new staff member, they are short one mower and this would match the other mowers that the department currently owns. Motion by Cain second by Anderson to recommend to the Board approval of the purchase of a John Deere Z997R mower from Tractor Central in the amount of \$18,173.55 to be paid from 2019 park capital outlay. Carried unanimously.

The committee reviewed a quote for 24 beach chairs and 24 sun chairs for the Holmen Aquatic Center for the 2019 budget. Brogan stated that the chairs would be ordered from LYNKRIS Patio Furniture who provided the current chairs at the pool. Brogan stated that with the purchase, it would double the amount of chairs at the pool. Brogan stated that the chairs come with a lifetime guarantee. Brogan stated that the order is being placed right now so they can be ready for the 2019 season. Chairman Stanek asked what the chairs are made of and if the sun will affect the chairs. Brogan stated that the chairs are fabric with a PVC frame and stand up pretty well to the conditions. Motion by Cain second by Anderson to recommend to the Board approval of the purchase of 24 sun chairs and 24 beach chairs from LYNKRIS Patio Furniture in the amount of \$4,060.00 to be paid from 2019 pool capital outlay. Carried unanimously.

Motion by Cain, second by Anderson to adjourn at 5:24 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director