

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, October 6, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on October 6, 2010 at the Holmen Village Hall. All members were present, except Anderson who was attending Shared Ride meeting. Also present was Administrator Willett.

Motion by Seitz, seconded by Forde to approve the minutes of the September 2010 meeting. Carried unanimously.

**Public Comment:** None

**Library Director's monthly report:** Layland provided the Committee with the August 2010 library usage report. Layland stated that total circulation increased 6% compared to August of 2009. Layland highlighted significant increases in usage from many nearby municipalities. Layland stated that the summer reading program ended on August 11<sup>th</sup>. Willett explained Holmen Rotary's interest in taking on the buildings landscape project in the spring.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan stated that recently completed programs include the Holmen Square 5k with 70 participants and Fall Paintball outing. Brogan gave an update on programs in progress including Flag Football, Youth Volleyball, Middle School Tennis, Co-Rec Softball, Pilates, TBC, and Senior Chair Aerobics. Brogan stated that upcoming programs include Adult Co-Rec Volleyball League, Ballroom Dancing, Halloween & Thanksgiving Parties, Babysitter's Training and Indoor Soccer. Brogan explained that all full time department staff will attend the NRPA Trade in Minneapolis on October 27<sup>th</sup> and the State WPA Conference held November 2<sup>nd</sup> through the 5<sup>th</sup>. Brogan stated that Reinhart will attend the November committee meeting.

**Parks:** Brogan updated the committee about Kornfest damage repairs and charges as well as furnace start-up and security cameras not working. Brogan and Willett updated the committee of results from a meeting with Joe Dorava from Vierbicher Associates. Brogan stated that Halfway Creek Park has been aerated, fertilized and overseeded in poor turf areas. Brogan stated that Deerwood Park flooded for the 9<sup>th</sup> and worst time this year on September 23<sup>rd</sup>. Brogan explained that 5 new trees were planted to replace dead and damaged trees in village parks. Brogan updated the committee on car and truck repairs and maintenance, as well as vehicle lettering. Brogan mentioned a request for snow fencing from a neighbor to Sylvan Park in Lee Estates. The committee felt that placing snow fence to protect one resident's property from drifting and blowing would set a poor village wide precedent and decided not to place snow fence at the site.

**Pool:** Brogan presented an updated pool summary spreadsheet. Brogan stated that MBA Architects inspected the water slides at the aquatic center, and that the department is awaiting the results of their inspection.

The committee revisited the concept of installing a variable frequency drive for the aquatic center pump. Brogan explained that three additional companies were contacted to provide a proposal for furnishing, installing and calibrating a VFD at the aquatic center. Brogan stated that all three companies were unable to complete the full scope of the project, which left us with only a proposal from Carrico Aquatic Resources. Motion by Seitz, Second by Forde to recommend to the Board the proposal from Carrico Aquatic Resources to furnish, install and calibrate a variable frequency drive for the aquatic center at a total cost of \$13,525.00 after further research to be paid from Park Development Funds. Carried unanimously.

Motion by Seitz, seconded by Anderson to adjourn at 7:50 p.m. Motion carried.

Brad Reinhart  
Asst. Park & Recreation Director