

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, January 3, 2013**

Trustee Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on January 3, 2013 at the Holmen Village Hall. All members were present, except Horvath who was absent. Also present was Administrator Heinig.

Motion by Forde, second by Moser to approve the minutes of the December 2012 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: Layland updated the committee on recent library activity for the month of December. Layland stated that the month of December showed a 6.4% decrease as compared to December of 2011. Layland stated that door count was down by 25.7%, while internet uses were up by 1.9% and reference questions showed a 6.6% increase. Layland stated that year end numbers will be ready for the February meeting. Brogan stated that the new cleaning contract for the library took effect this week, and the building has been re-keyed.

Park and Recreation Director's monthly report:

Recreation: Reinhart updated the committee regarding the Holiday Lights Contest results. Brogan stated that programs in progress include Youth Basketball, Indoor Soccer, Adult Volleyball Youth Cheerleading and Fitness Classes. Brogan stated that the Spring and Summer Brochure is being prepared for late February distribution. Brogan stated that soccer sign up is underway with a February 1st league deadline. Brogan explained that Intern Danny Wiltgen from UW-L will begin on January 14th. Brogan presented and financial and registration year end summary for the committee to review.

Parks: Brogan stated that Park Shelter and Bandshell reservations have started for 2013 with bookings already taking place. Brogan stated the first party rental at the West Shelter at Halfway Creek Park took place on December 30th. Brogan stated that MSA will conduct their final punchlist inspection visit for the Phase III project on January 10th. Brogan explained that the park sign has been re-installed on the west side of Halfway Creek Park and presented photo renderings of new building lettering that will be installed on the sign areas near the entries of the East and West Shelters. Brogan explained that the department has re-designated the park shelters at Halfway Creek Park using the names East and West to eliminate confusion when discussing the buildings. Brogan stated the prior to the February meeting playground bids for Deerwood and Halfway Creek will be due.

Pool: Brogan stated that staff inquiries for return will be mailed out this month with proposed 2013 wages and positions.

Motion by Forde, second by Moser to adjourn at 7:15pm. Motion carried.

Brad Reinhart,
Asst. Park & Recreation Director