

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, February 6, 2013**

Trustee Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on February 6, 2013 at the Holmen Village Hall. All members were present. Also present was Administrator Heinig.

Motion by Moser, second by Horvath to approve the minutes of the January 2013 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: Layland updated the committee on recent library activity for the month of January, as well as presented her 2012 year-end report. Layland stated that the month of January showed a .5% decrease in total circulation compared to January of 2012. Layland stated that door count was down by 6.4%, while internet uses were down by 18.9% and reference questions showed an 8.5% decrease. Layland stated that year-end numbers looked good. For year-end Village of Holmen uses were up by 5.5% over 2012, total circulation increased by 7.6%, internet uses were up by 3.9%, and only the door count reflected a decrease, 6.4%.

Park and Recreation Director's monthly report:

Recreation: Brogan reported that programs in progress include youth basketball, youth cheerleading, adult volleyball leagues, adult fitness classes and indoor soccer. Brogan explained that soccer registration is still open for ages 4-6, but that ages 7-14 has concluded due to league deadlines. Brogan stated that Reinhart is in the process of putting the finishing touches on the spring and summer brochure that will be available online next week, and in print form on February 22nd. Reinhart stated that the department is excited about new programs such as Touch-A-Truck day May 18th, Nature's Niche Rainforest Animal Demo on June 25th, Pure Intensity Basketball Camp with Zack Malvik on July 9-11, Movie Night in the Park on September 13th, and new fitness classes for spring & summer. Brogan stated that the hiring of spring and summer staff is underway and that Intern Danny Wiltgen from UW-L started on Jan. 28th.

Parks: Brogan stated the re-evaluation for DuPont Imprellis issues will be on 2/7 and 2/8. Brogan gave an update on a few unfinished items at the Halfway Creek Park Phase III, stating that overall we are very happy with the end result. Brogan stated the parks staff has been working short staffed due to illness and that there have been repairs needed to some equipment due to heavy amounts of use.

Pool: Brogan presented an overview of the pool schedule, fees and programming on flyer for 2013.

The committee reviewed proposals from playground vendors to furnish and install new playground equipment at Halfway Creek Park and Deerwood Park. Motion by Horvath, second by Moser to recommend to the Board approval of the playground proposal for Deerwood Park Option #1 AND Halfway Creek Park Option #2 from Lee Recreation for an amount not to exceed \$99,000.00 to be paid from Park Development Funds. Carried unanimously.

The committee reviewed a proposal for a broom attachment for the Tool Cat. Brogan stated that the attachment will be usable with public works Bobcat and will serve sidewalk cleaning with more power, and wider reach that currently available. Motion by Horvath, second by Moser to recommend to the Board approval of purchase of a 60" angle broom for the Tool Cat from Bobcat of the Coulee Region in the amount of \$5300.00 to be paid from 2013 capital outlay. Carried unanimously.

The committee reviewed the 2013 fertilization and weed control contract for Village parks and facilities. Motion by Horvath, second by Moser to recommend the Board approval of the 2013 Parks Fertilization and Weed Control Contract with Turf Maintenance, Inc from Winona, MN in the amount of \$19,977.00 to be paid from parks supplies. Carried unanimously.

The committee reviewed quotes for a replacement pool water feature mat. Motion by Forde, second by Moser to recommend to the Board approval of the purchase of a replacement pool water feature safety mat from Gametime-MN/WI Playground for the amount of \$2437.50. Carried unanimously.

Motion by Horvath, second by Moser to adjourn at 7:45pm. Motion carried.

Brad Reinhart,
Asst. Park & Recreation Director