

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, February 7, 2018**

Administrator Heinig called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on February 7, 2018 at the Holmen Village Hall.

Present: Rich Anderson, Chuck Olson, Bill Ebner, Scott Heinig, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Absent: None

Guests: Pat McKnight, Rhonda Hesselberg

Motion by Olson, second by Anderson for Rich Anderson to serve as committee chair in Ebner's absence. Motion carried.

Motion by Olson, second by Anderson to approve the minutes of the January 3, 2018 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report to the committee and stated that the checkouts have been up compared to last January. McArdle-Rojo distributed a flyer for the library's Hot Reads for Cold Nights adult winter reading program.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs currently in progress which include: youth basketball, adult volleyball league, adult fitness classes, and indoor soccer. Brogan stated that the spring soccer registration is concluding. Brogan stated that the hiring of spring and summer employees is in progress. Geary stated that the spring and summer program brochure is due for distribution in late February.

Park: Brogan stated that the department will be hiring a new park laborer and that there is a March 2nd application deadline.

Pool: Brogan stated that Christian Strauss will be returning as pool manager in 2018. Brogan stated that previous staff has until February 23rd to indicate if they are returning. Brogan stated that the VGB Act pool grates expire in 2018 and the committee will have the replacement proposal in March.

The committee reviewed a quote for a Library donor wall. Administrator Heinig explained the layout of the proposed wall to the committee. Heinig stated that he liked the layout and it plays well off of the current design at the Library. Heinig recommended including all donors that gave \$100 or more to the Library project to the wall or reduce the size of the wall. Olson stated that he is not opposed to including all donors that gave \$100 or more because it can encourage future donations. Anderson stated that he agreed with Olson and likes the idea of including the donors that gave \$100 or more. McArdle-Rojo stated that she likes the look of the wall and the way it incorporates the beam. Olson asked what donation levels would be listed on the wall. Heinig stated that the levels would be \$100-\$1,499, \$1,500-\$9,999, and \$10,000+. Olson stated that one more level could possibly be added, but not more than that. **Motion by Olson, second by Anderson to recommend to the Board approval of the purchase and installation of a Library donor wall from Noffke Sign Company LLC in the amount of \$4,750.00 to be paid from library capital outlay. Motion carried.**

The committee reviewed a quote for Holmen Aquatic Center bath house floor resurfacing. Brogan stated that Garage Force has put a quote together that would cover resurfacing both the Aquatic Center and the East Shelter. Anderson asked why the East Shelter resurfacing was not listed on the agenda. Brogan stated that it was a last minute addition to the quote. Olson stated that the product is great and he is very much in favor of the resurfacing of both facilities to get the additional discount. **Motion by Ebner, second by Olson to recommend to the Board approval of the quote to resurface the floors of the Holmen Aquatic Center and the Halfway Creek Park East Shelter by Garage Force in the amount of \$15,242.82 to be paid from park capital outlay. Motion carried.**

Other Business:

None

Motion by Ebner, second by Olson to adjourn at 5:23 p.m. Motion carried.

Chris Geary

Asst. Park & Recreation Director