

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, March 4, 2015**

Committee Chairman Kulcinski called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on March 4, 2015 at the Holmen Village Hall.

Present: Dawn Kulcinski, Steve Johnston, Scott Heinig, Mike Brogan, Chris Geary, Chris McArdle Rojo
Absent: Chuck Olson (Excused) **Guests:** None

Motion by Johnston, seconded by Olson to approve the minutes of the February 4, 2015 meeting. Carried unanimously.

Public Comment: None.

Library Director's monthly report: McArdle Rojo distributed the Wisconsin Department of Public Instruction's Public Library Annual Report and monthly circulation and door count reports to the committee.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that the hiring of the spring and summer staff is in progress. Brogan stated that the spring and summer brochures were delivered on February 24 and are being distributed in the schools this week. Brogan stated that registration for spring programs is in progress and registration for summer programs begins March 9th for internet registration only and March 23rd for open registration by any method. Brogan stated that the recently completed programs include: cheerleading, basketball, adult fitness classes, adult co-rec volleyball league and indoor soccer. Brogan informed the committee that spring soccer begins on March 8th and the new session of adult fitness classes begin on March 9th.

Parks: Brogan stated that two new mowers were delivered to the shop. Brogan stated that the Holmen Area Foundation made a trail donation to be used for trail maintenance. Brogan informed the committee that there have been a few issues with people sleeping in the park restrooms.

Pool: Brogan informed the committee that hiring is in progress. Brogan stated that Lackore inspected pumps and impellers and changed motor seals at the pool. Brogan stated that there was a seed grant approved by the United States Log Rolling Association to provide a new log rolling log. Brogan stated that the cost would be around \$600.00 and will be transported from Oconomowoc, WI. Brogan stated that at least one staff person will be attending training and log rolling classes will be offered this summer.

The committee reviewed a park reservation request for a Deer Wood Park Tournament by Petticoat Junction on May 22-24, 2015. Andy Hemker was in attendance to represent Petticoat Junction. Hemker stated that they would like to have a concert at the tournament this year. Johnston stated that he has a concern with the band going too late in a residential area. Heinig stated that a concert would not be a good idea due to the potential noise and the fact that it would be in a residential area. Hemker stated that the Lion's would not be involved this year and that the Wrestling Club would be doing concessions. Kulcinski stated that her main concern is safety and that the concession area should be fenced off and everything should be cleaned up when they are done. Brogan stated that if they are professional and abide by the rules, they should not have any problems. Brogan stated that they still need to turn in proof of insurance. **Motion by Johnston, second by Kulcinski to recommend to the Board approval of the Deer Wood Park Tournament reservation tentative with proof of insurance by Petticoat Junction on May 22-24, 2015 without the concert due to issues with noise and park hours. Carried unanimously.**

The committee reviewed a quote for fertilization and weed control for Village of Holmen properties. Brogan stated that there is an increase in price from 2014 due to the addition of the police station property. **Motion by Johnston, second by Kulcinski to recommend to the Board approval of purchase of fertilization and weed control for the Village of Holmen properties from Turf Maintenance in the amount of \$26,746.52 to be paid from 2015 park supplies. Carried unanimously.**

The committee reviewed a quote for emerald ash borer treatments for specific trees on Village of Holmen properties. Brogan stated that the Village has been treating trees since the emerald ash borer arrived in Holmen. Motion by Johnston, second by Kulcinski to recommend to the Board approval of the purchase of emerald ash borer treatments for specific trees on the Village of Holmen properties from Turf Maintenance out of Winona, MN in the amount of \$3,179.00 to be paid from the Imprellis fund. Carried unanimously.

The committee reviewed proposals for water slide engineering inspection mandated by DHS 172.37 codes at the Holmen Aquatic Center. Brogan stated that it has been five years since the last inspection and according to state codes, the water slides need to be inspected by a structural engineer every five years. Motion by Johnston, second by Kulcinski to approve the proposal of waterslide inspection at the Holmen Aquatic Center from MBA Architects, Inc. at a cost of \$1,600.00 to be paid from the pool repair account. Carried unanimously.

Motion by Johnston, second by Kulcinski to adjourn at 6:16 p.m. Motion carried.

Chris Geary
Assistant Park & Recreation Director