

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, April 3, 2013**

Trustee Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on April 3, 2013 at the Holmen Village Hall. All members were present except Horvath.

Motion by Moser, second by Forde to approve the minutes of the February 2013 meeting. Motion carried.

**Public Comment:** None

**Library Director's monthly report:** Layland updated the committee on recent library activity for the month of March. Layland stated that the month of March showed a 2.9% decrease in total circulation compared to March of 2012. Layland stated that door count was down by 20.1%, while internet uses were down by 17.4% and reference questions showed an 18% increase. Municipal Comparisons for March: Holmen was down by 5.3%, Town of Holland was down by 9.2%, and Town of Onalaska was up by 42.8%.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan presented an online registration report showing transactions counts for the summer registration period. Brogan reported that programs in progress include Youth Soccer, Zumba, Piyo, Track & Field, and our Superhero Party. Brogan stated that programs beginning in April include Photography 101, Middle School Tennis, Viking Youth Soccer Academy, Sand Volleyball League Deadlines, Brewer Bus trip Ticket Sales, and High School Volleyball Team Registration. Brogan stated that our department will host the WPRA Region One meeting on April 24<sup>th</sup> for professionals and commercial association members at the Halfway Creek Park West Shelter.

**Parks:** Brogan gave an update on items at the Halfway Creek Park for Phase III. Brogan stated that Change order #2 is a credit back to the Village and the revised contract total begins \$479,290.00. Brogan stated that MSA will be scheduling another visit in April for remaining punch list items. Brogan stated that a table was broken off its base at the East Shelter due to kids jumping on one side all at once, parks staff has repaired. Brogan stated that Kish still needs to install two cameras on the East Siren Pole and an additional three cameras at the West Shelter. Brogan stated the summer parks positions have been filed, as well as the new weekend shelter/parks person will begin in April. Brogan reported that Musco replaced a control module for the Deerwood Park ballfield lights, stating that they have been very good to work with and have back their product fully with warranty. Brogan stated that April 24<sup>th</sup> there will be an inspection of trees at Whispering Pines Park for the DuPont Imprellis Case. Brogan stated the with many weather restrictions parks staff have been very busy getting outdoor facilities ready including tennis courts, ball fields, and soccer fields.

**Pool:** Brogan stated the Lackore Electric inspected motors, replaces bearings and seals and installed a new cooling fan on the pool pumps as a part of their yearly maintenance check. Brogan remarked that the safety mat for the spray feature has arrived. Brogan stated that the installation if the new chemical controller will take place later this spring.

The committee reviewed an application from Petticoat Junction and the Brice Prairie Lions Club to host a 2<sup>nd</sup> Annual Junction Days softball tournament at Deerwood Park on May 24-27. Motion by Forde, second by Moser to recommend to the Board approval of the application for Petticoat Junction and Brice Prairie Lions Club to host 2<sup>nd</sup> Annual Junction Days Softball Tournament at Deerwood Park on May 24-27. Carried unanimously.

The committee reviewed a quote to purchase new lane lines for the aquatic center. Motion by Moser, second by Forde to recommend to the Board approval of purchase of five 75' lane lines for the aquatic center from Lincoln Commercial Pool Equipment in the amount of \$2288.25 to be paid from 2013 pool capital outlay. Carried unanimously.

The committee reviewed quotes for striping 10 & Under Tennis court blended lines at Deer Wood Park. The new lines will enhance programming to conform to USTA guidelines, and Holmen will be the first facility in the area to have them. Reinhart informed the committee that estimates came in lower than expected and that he has secured a 50% matching grant from the USTA for the project. No action was needed at this time.

The committee reviewed a quote for a refurbished JLG scissors lift. Motion by Forde, second by Moser to recommend to the Board approval of the purchase of a refurbished scissors list from Bernie's Equipment for an amount not to exceed \$7400.00 to be paid from 2013 capital outlay . Carried unanimously.

Motion by Moser, second by Forde to adjourn at 7:40pm. Motion carried.

-Brad Reinhart, Asst. Director