

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, April 6, 2011**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on April 6, 2011 at the Holmen Village Hall.

Present: Neal Forde, Mark Seitz, Deen Layland, Mike Brogan

Absent: Rich Anderson (excused), Brad Reinhart (excused)

Guests: Nancy Proctor, Doug Shupe, Boy Scouts – Jeffrey Young, Chris Shupe, Alex Shupe, Nick Shupe

Motion by Seitz, seconded by Forde to approve the minutes of the March 2011 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: Layland provided the Committee with the March 2011 library usage report. Total circulation usage was up 4.5%, total patron uses were up 1.9%, and Village of Holmen uses were up 9.7% from March of 2010. Brogan stated that the Rotary landscaping project in the front of the library should begin in mid-April by River City Lawnscape, pending availability of requested trees. Brogan also received a budget estimate for masonry repair and coating at a cost of \$7,450, the repairs were not included in the budget, but the building is in need of these repairs. Layland thanked Mark Seitz for his years of service on this committee.

Park and Recreation Director's monthly report:

Recreation: Brogan provided a registration financial statistics report for the last month that had 1232 transactions that took in \$35,759.50, which included 32 pool memberships, 23 facility reservations, and 55% of the transactions were done conducted online. Brogan stated that programming in progress or recently concluded includes: soccer, ballroom dancing, Zumba classes, Power Pilates, Cardio Kickboxing, and Babysitting Certification. Upcoming programs include: youth Easter Party, Viking soccer academy, United Coulee Region Brewer bus trip ticket sales begin on April 15, girls' softball registration deadline is April 22, adult softball league begins on April 26, High School Volleyball league team registration ends on April 27 and Adult Co-Rec Sand Volleyball registration. Brogan stated that the department will have Dave Marsh from UW-La Crosse as an intern from May 16 through September 2. Registration continues for all spring and summer programs.

Parks: Brogan distributed the Halfway Creek Park Band Shell "Summer Concert Series" poster to members. Proctor stated there are thirteen concerts on the schedule currently and possibly a few more to be added in September. Most of the concerts will be on Sundays from 2:00pm to 4:00pm.

Village Hall: Brogan stated the restroom handicap access doors should be installed in mid-April. The five new office computers have been setup and in use. The new Village Hall server has been installed and in use. The Microsoft Office 2010 software is now available to all staff. The ability to add board member emails could be done if the members wanted, within our current licenses.

Pool: Brogan stated Holmen is hosting the western Wisconsin Pool Technician class on May 13. Lifeguarding and Water Safety Instructor classes will be held May 30-June 3 and the Aquatic Center will open June 4.

Motion by Seitz, second by Forde to recommend to the Board the proposal from Fischer Brothers LLC Waterslide Restoration for engineer mandated waterslide repairs at a cost of \$7,100 from the swimming pool repairs account. Carried unanimously. Brogan stated this was the budgeted amount and they are one of a few companies in the United States that does this type of repair and are in high demand, but are local and initially got their start with Holmen and are available immediately.

Motion by Seitz, second by Forde to recommend to the Board the proposal from Fairway Painting & Sandblasting Inc. for an epoxy floor finish for the Holmen Aquatic Center bathhouse floors at a cost of \$6,480 from pool capital outlay account. Carried unanimously. Brogan stated this would be the same floor surface as the fire department and the existing floor has been re-painted many times and needs to be sandblasted. The Committee felt bath house floor surface should always be a major safety concern.

Motion by Seitz, second by Forde to recommend to the Board the quote from Frontier Ag & Turf for a replacement John Deere 1445 mower/hard cab/snow broom and the trade-in of the existing mower/hard cab/snow broom at a cost of \$19,980 from the park capital outlay account. Carried unanimously. Brogan stated the mowers are used constantly twelve months a year, the oldest mower needs to be replaced, we are getting \$10,500 for a trade-in now, it can be used with our other existing attachments, and another brand of mower and the needed attachments would cost \$40,000.

Motion by Seitz, second by Forde to recommend to the Board the quote from Lynkris for 24 beach chairs and 24 sun chairs at a cost of \$4,108 from pool capital outlay account. Carried unanimously. Brogan stated there is a lifetime guarantee on all Lynkris chairs, would match existing chairs, are designed for commercial use, and none of the lounges purchased four years ago from Lynkris have ever broke.

Motion by Seitz, second by Forde to recommend to the Board the quote from Anchor Industries for three Funbrella replacement canopies at a cost of \$4,692 from pool capital outlay account. Carried unanimously. Brogan stated the current canopies are 13 years old and the stitching is rotting. The Anchor quote is the 3rd lowest of 8 quotes, but the two lowest are made of less durable materials and are retro-fits, the Anchor quote is for the exact specifications and also made the existing frame.

Motion by Forde, second by Seitz to adjourn at 7:45 p.m. Motion carried.

Mike Brogan
Park & Recreation Director