

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, June 9, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on June 9, 2010 at the Holmen Village Hall. All members were present except Seitz who was excused. Also present were Village President Proctor and Administrator Willett.

Motion by Forde, seconded by Anderson to approve the minutes of the May 2010 meeting. Carried unanimously.

Public Comment: Nancy Proctor was present to express her concerns for off leash dogs and dog waste that is not picked up by the owners in the open grass parcel adjacent to her property behind the village parking lot at Village Hall. She requested that the parcel be posted with dog waste and “on leash” signs that cite the village ordinance so that enforcement can take place. It was also discussed that a letter could be drafted and sent to all property owners within 100ft of the parcel to explain the ordinance and seek compliance.

Library Director’s monthly report: Layland provided the Committee with the April 2010 library usage report. Layland stated that April was a great month by the numbers as increases were reflected in adult, juvenile and total circulation. Layland explained that internet uses were up and many nearby municipalities also showed increases in usage. Layland stated that the county summer reading program begins next week. The committee expressed interest in having Layland discuss the possibility of using the bandshell for future summer reading kickoff events such as music, storytellers or entertainers with the planners of the summer reading program. Layland presented a draft version of what she would like done with the landscaping in front of the Library building. The committee agreed that Layland’s proposal reflected what they would like to see done.

Park and Recreation Director’s monthly report:

Recreation: Brogan presented and Activity Summary Report for all in progress and upcoming summer programs illustrating the amount of programs taking place and the breakdown of resident and non-resident participants for each program. Brogan stated that most programs operate at 50% resident and 50% non-village residents.

Parks: Brogan explained recent vandalism to the pop machines at the pool and Deerwood Park.

Pool: Brogan stated that the pool opened on June 5th and that there was a good turnout for the dedication ceremony. Brogan stated that more memberships have been sold to date this year compared to the same time last year.

The committee reviewed proposals for the Deerwood Park Tennis Court Shade Structure. Motion by Proctor, seconded by Anderson to recommend to the board approval of the bid for Commercial Recreation Specialists to supply two, two-post hip roof style 14’X22’ shade structures to be installed by parks staff at the Deerwood Park Tennis Courts for \$6097.00 to be paid from 2010 capital outlay. Carried unanimously.

Brogan shared a letter from the Holmen Youth Baseball Parents Association stating their donation to the concession stand at Deerwood Park of chest freezer. Brogan stated that the equipment delivered was acceptable, and that the old freezer was able to be placed in the garage for ice storage.

Motion by Proctor, seconded by Anderson to adjourn at 7:25 p.m. Motion carried.

Brad Reinhart
Asst. Park & Recreation Director