

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, August 2, 2017**

Committee Chairman Ebner called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on August 2, 2017 at the Holmen Village Hall.

Present: Chuck Olson, Bill Ebner, Doug Jorstad, Scott Heinig, Mike Brogan, Chris Geary, Chris McArdle-Rojo

Absent: None

Guests: Pat McKnight

Motion by Olson, seconded by Jorstad to approve the minutes of the June 7, 2017 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly statistics report to the committee. McArdle-Rojo stated that the attendance for the summer library programs was great. McArdle-Rojo stated that the library just opened a new PO Box at the Post Office.

The committee reviewed capital budget requests for the Holmen Library.

The committee reviewed a proposal by the Lionesses to use the grass area north of the Village Hall for "Weaving Holmen Together" during Kornfest. Brogan stated that the group would sell sponsorships for the poles and would weave yarn over the top of it. Heinig stated that this kind of thing has been done in Madison and could be good for Kornfest. Olson asked if there is any downside to the event. Heinig stated that there could be vandalism to the poles/yarn and the ground could get torn up a bit. Ebner stated that there isn't much downside as long as administration works on an agreement with the group. Heinig stated that administration would require insurance from the group before they go ahead with this event. Motion by Olson, second by Jorstad that with the discretion of administration to work out an agreement with the Lionesses to recommend to the Board approval of the reservation request of the grass area north of the Village Hall by the Lionesses for "Weaving Holmen Together" during Kornfest. Carried unanimously.

The committee reviewed proposals on movers for the Holmen Library. McArdle-Rojo stated that there is no complete info at this time and that they have requested quotes from three different moving companies. Motion by Olson, second by Jorstad to authorize staff to select the best option for a mover for the new Library based on quotes they receive. Carried unanimously.

The committee reviewed quotes for a hard floor cleaner for the Library. Brogan handed out a packet with the options for the committee and stated that the staff recommendation is #3 from Dalco. Motion by Jorstad, second by Olson to approve the purchase of a hard floor cleaner, option #3, from Dalco in the amount of \$4,941.84 to be paid from library construction capital outlay. Carried unanimously.

The committee reviewed quotes for a carpet cleaner for the Library. Brogan stated that ¾ of the area in the Library will be carpet and staff will need this to clean. Brogan stated that the staff recommendation is the #1 option from Dalco on the handout. Motion by Jorstad, second by Olson to approve the purchase of a carpet cleaner, option #1, from Dalco in the amount of \$2,932.65 to be paid from library construction capital outlay. Carried unanimously.

The committee discussed possible action on Halfway Creek Trail repairs from the July 19th storm. Brogan stated that Strupp, who built the trail, is working to try to get the department a quote by the time of the Board meeting. Brogan stated that the bridges are still intact, but large sections of the trail will need repair. Jorstad stated that he would like the department to try to get a quote by the time of the Board meeting. Olson stated that he would like to see repairs done by this fall. Motion by Jorstad, second by Olson to table the item until the Board meeting. Carried unanimously.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that most programs have ended for the summer and that National Night Out and Movie Night were held on August 1st. Brogan informed the committee of the programs that are currently in progress: men's softball league, tennis lessons, youth arts & crafts, adult volleyball league, and fitness classes. Brogan stated that the men's and women's Kornfest softball tournaments will take place August 18-20. Brogan stated that the fall/winter brochure is currently being prepared and will be distributed in late-August. Brogan stated that fall and winter program registration is beginning along with the hiring of fall recreation staff.

Parks: Brogan informed the committee that the Deer Wood Park asphalt re-paving is scheduled for August 4th by Oium Asphalt.

Pool: Brogan stated that the annual Kid's Carnival will be held Wednesday, August 9th at the Holmen Aquatic Center. Brogan stated that the pool will close for the season on August 26th.

The committee reviewed preliminary capital requests and substantial supply items for Parks, Recreation, and Aquatics needs during the upcoming year. The discussion circulated around the 2018 budget items and long range departmental needs.

Other Business:

Olson stated that there are a number of fire hydrants in the Village that have weeds growing around them and needs to be addressed.

Motion by Olson, second by Jorstad to adjourn at 6:29 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director