

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, September 4, 2013**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 5:33 p.m. on September 4, 2013 at the Holmen Village Hall.

Present: Neal Forde, Dawn Kulcinski, Ryan Olson, Scott Heinig, Mike Brogan, Chris Geary, Deen Layland
Guests: None

Motion by Kulcinski, seconded by Forde to approve the minutes of the August 2013 meeting. Carried unanimously.

Public Comment: None.

Library Director's monthly report: Layland provided the committee with the August 2013 library usage report. Total library circulation usage was down by 5.8% and the door count was down 20.5% over August of 2012. Reference questions were up 3.9% and Internet uses were down 27.7% from August 2012.

Pool Manager's Report:

Brogan updated the committee that Liz Imhoff has relocated and has resigned as manager of the pool. Brogan stated that there are several interested candidates for the position. Brogan informed the committee that the pool had open swim attendance of 25,355 (26,640 in 2012) and total attendance of 35,840 (38,980 in 2012). For 2014 the pool is scheduled to open on May 31, 2014 and close on August 24, 2014. Brogan stated that there will be AFO certification at Village Hall on October 23.

Park and Recreation Director's monthly report:

Recreation: Brogan updated the committee on the new fall/winter recreation brochure and distributed copies to committee members. Brogan stated that fall and winter program registration is underway. Brogan stated that there were 37 teams in the Kornfest softball tournaments and that they ran well. Brogan stated that flag football, youth volleyball, soccer, middle school tennis, zumba, insanity and co-rec softball all begin in the following week. Brogan stated that WPR ticket sales have ended.

Parks: Brogan updated the committee that the Holmen American Legion will be invoiced for utility marking by Kish and for irrigation repairs. Brogan stated that the WSS girls softball Sunday fall league will be using Deerwood Park. Brogan updated the committee that the Executives will be playing on September 8th, Furlow Riders on the 15th and Double Take on the 23rd for the Concerts in the Park Series. Brogan stated that Wreck It Ralph will be playing as part of the department's Movie in the Park on September 13th. Brogan stated that seven 7' parking curbs were installed on the west side of the Halfway Creek Park parking lot. Brogan informed the committee that the Deerwood Park playground was completed on August 13th and that the Halfway Creek Park playground is to be completed in the following week. Brogan stated that eleven trail lights were shot out on the trail to Deerwood Estates and there is \$2,000 in estimated damage. Brogan informed the committee that the weekend shelter cleaning person has quit and there is an opening for this position.

The committee reviewed a proposal for gas service installation to the Deerwood Park concessions building by Xcel energy. Brogan stated that it is more efficient than propane tanks and that the tanks are a fire hazard and safety hazard. Brogan stated that the money would come from the park development funds. **Motion by Olson, seconded by Kulcinski to recommend to the board approval of the proposal for gas service installation to the Deerwood Park concessions building by Xcel energy at a cost of \$2135.56 using park development funds. Carried unanimously.**

The committee reviewed a proposal for installation of a gas furnace for the Deerwood Park concessions building by Ziegler Heating & Refrigeration.. Brogan stated that this was included in the budget for 2013. Motion by Olson, seconded by Kulcinski to recommend to the board approval of the proposal for installation of a gas furnace at the Deerwood Park concessions building by Ziegler Heating & Refrigeration at a cost of \$5891.00. Carried unanimously.

Motion by Forde, second by Olson to adjourn at 6:45 p.m. Motion carried.

Chris Geary
Assistant Park & Recreation Director