

**Village of Holmen
Planning Commission Minutes
October 28, 2014**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday October 28, 2014. Present were commission members Proctor, Johnston, Stanek, Evenson, Szak, Sacia, and Kulcinski; along with advisory members Administrator Heinig and DPW Olson. Sean Lentz, Patrick Malloy, James Carlson, Shawn Martin, Bob Martin and Pat McKnight were also in attendance.

Motion by Szak, second by Kulcinski to approve the minutes of the September 30, 2014 meeting - carried unanimously.

Public Comment

There were no public comments.

Agenda Items

- #4 Public Hearing regarding the proposed project plan, boundaries, and creation of Tax Incremental District No. 3.

Motion by Kulcinski, second by Johnston to open the public hearing – carried unanimously.

Those in attendance were asked if they had comments or questions related to the proposed TIF district. Pat McKnight asked if the proposed bridge, associated with the new TIF district would interfere or affect the existing Halfway Creek bike trail.

Motion by Szak, seconded by Kulcinski to close the public hearing – carried unanimously.

- #5 – Action and Consideration of "Resolution Designating Proposed Boundaries and Approving a Project Plan for Tax Incremental District No. 3, Village of Holmen, Wisconsin".

Administrator Heinig explained that the approval process for TID #3 had to start over because of a lack of quorum at the Joint Review Board meeting. Since that time, staff has met regularly with County representatives to take a more detailed look at the project plan. The plan presented is a better plan, as a result of those meetings and is supported by all entities.

Motion by Szak, seconded by Kulcinski to approve the Resolution as submitted – carried unanimously.

- #6 - Other items that may come before the Commission.

Administrator Heinig asked members if they would be available for a Special Planning Commission meeting. A developer is hoping to submit a conceptual development plan for review and comment and would like to have this completed in early November, if possible. The members of the Commission all agreed to hold the special meeting on November 3rd at 6:30 PM.

Member Sacia asked if someone could take a look at the area along Sunset Drive to have the area cleaned up. DPW Olson responded and will look at the area.

Motion by Johnston, seconded by Stanek to adjourn at 6:45 PM - carried unanimously.

Dean K. Olson
Director of Public Works