

**Village of Holmen
Planning Commission Minutes
June 24, 2014**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday June 24, 2014. Present were commission members Proctor, Johnston, Stanek, Szak, Olson and Kulcinski; along with advisory member DPW Olson - member Evenson was absent and administrator Heinig was excused. Joe Mathison was also in attendance.

Motion by Szak, seconded by Johnston to approve the minutes of the May 27, 2014 meeting - carried unanimously.

Public Comment

There were no public comments.

Agenda Items

#4 – Possible Action and Recommendation on Annexation Petition from David and Susan Pittman.

This is a unanimous petition to annex a vacant parcel along the west side of Pertzsch Drive. This parcel is adjacent to property and is consistent with annexation requirements however the Village has not yet received a determination from the Department of Administration.

Motion by Olson, seconded by Szak to recommend approval of the Annexation to the Village Board, contingent upon review and approval of the Department of Administration – carried unanimously.

#5 – Possible Action and Recommendation on CSM in Deerwood for Combining Two Adjacent Lots.

A Certified Survey Map has been submitted to combine lots 20 and 21 of Block 3 in Deerwood Park Estates. These lots are located near the southwest corner of the subdivision along Granum Circle. This combination of lots is similar to the process completed in February to allow for a larger home to be constructed.

Motion by Szak, seconded by Kulcinski to recommend approval of the CSM to the Village Board – carried unanimously.

Motion by Olson, seconded by Kulcinski to adjourn at 6:55 PM - carried unanimously.

Dean K. Olson
Director of Public Works