

**Village of Holmen
Planning Commission Minutes
August 25, 2015**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday August 25 2015. Present were commission members Proctor, Stanek, Sacia, Anderson, Evenson and Szak, along with advisory members Administrator Heinig and DPW Olson; member Kulcinski was excused. Also in attendance were Len Schreiber and Jeff Wieser.

Public Hearings - None

Motion by Szak, second by Evenson to approve the minutes of the July 28, 2015 meeting - carried unanimously.

Public Comment - None

Agenda Items

#5 Action and Recommendation on the Preliminary Plat of the 1st Addition to Nicolai Flats.

This property is located south of Hale Drive and west of Viking Avenue. The project would include the extension of Crow Street and Flat Road to Greeno Road, and the construction of Greeno Road to connect with Viking Avenue. The west end of Greeno Road would ultimately connect with the road configurations that are part of the Hale Drive Intersection evaluation.

Motion by Szak, second by Stanek to recommend approval of the Preliminary Plat to the Village Board.

DPW Olson informed the Commission that copies of the Preliminary Plat were sent to the Holmen Area Fire Department, Holmen Police and the Holmen School District. All agencies responded with no objection to the plat submitted. Cedar Corps has also provided a copy of construction plans that are being reviewed, but the plans show the entire area being adequately served by gravity sewer and that extensions are being included in the construction to serve areas to the south in the future.

The motion passed unanimously.

#8 Action and Recommendation on Annexation Petition from John and Diane Fernholz from the Town of Holland to the Village of Holmen.

The property to be annexed is 100 x 100 feet in size and is located north of Ryan Street near the property Tod Wright has been working on.

Motion by Anderson, second by Szak to recommend approval of the Annexation to the Village Board, contingent on receiving a favorable review from the Department of Administration – carried unanimously.

Other Items - None

Motion by Evenson, seconded by Stanek to adjourn at 6:48 PM - carried unanimously.

Dean K. Olson
Director of Public Works