

**Village of Holmen
Special Board Meeting
Holmen Village Hall – Board Room
Monday, November 28, 2011
7:00 pm**

President Proctor called the Special Holmen Village Board meeting to order at 7:00 p.m. on November 28, 2011 at the Holmen Village Hall. The following Board members present: Nancy Proctor, Tony Horvath, Neal Forde, Dawn Kulcinski, Mike Dunham, Ryan Olson and Dan Moser. Also present was Scott Heinig, Angie Hornberg, Al Peterson, Mike Brogan, Dean Olson, Tony Szak and Jean Burgess.

At 7:01 p.m., President Proctor opened the public hearing for the 2012 Budget.

Tony Szak commented on the 2012 proposed fee schedule changes, specifying his concern that our impact fees specifically were too high and should be reviewed.

President Proctor called the public hearing to a close at 7:06 p.m.

Motion by Olson, seconded by Kulcinski to approve Resolution #20.11 Adoption of 2012 Village Budget. Trustee Olson commented on the time spent in reviewing the budget and that in spite of a significant State funding reduction services were not proposed to be cut and the levy would not have a significant increase. He challenged new Administrator/Clerk Heinig and Public Works Director Olson to review some of the current practices and look for efficiencies. Trustee Horvath specifically commented on the need for additional officers if not in the 2012 budget then in future budgets; that comment was supported by Trustee Dunham. In addition Trustee Dunham mentioned that the police department, according to 2006 needs and facility study the Village is lacking the proper amount of officers on staff. Trustee Olson commented that two officers had been added over recent years and that he believes the amount of officers in the Village should be reviewed for call volume rather than the study but he agreed that we should continue to evaluate this issue in the future. President Proctor reminded the Board that we still currently have an officer on light duty and that was contributing to some of the 2011 officer shortages and overtime. Trustee Moser commented that the Village should look at ways to be more efficient, ways to invest in the TIF District and be cautious in taking on additional debt service. Carried unanimously.

Motion by Forde, seconded by Moser to approve Resolution #21.11 Adoption of the 2012 Official Fee Schedule. Administrator/Clerk Heinig discussed that the Building Inspector RFP was resulting in the need for the Village to review and increase building permit fees. The motion carried with Kulcinski, Forde, Proctor and Horvath in favor, Dunham, Olson and Moser opposed.

Motion by Olson, seconded by Forde at 7:42 to go into closed session per WI Statutes 19.95(1) (g) Conferring with legal counsel with respect to possible litigation. Purpose: Discussion of Vierbicher contract dispute settlement. Carried unanimously.

Motion by Olson, seconded by Dunham at 8:02 to return to open session. Carried unanimously.

Motion by Olson, seconded by Kulcinski to approve Vierbicher final settlement in the amount of \$7,000.00, with the understanding this resolves all outstanding issues between both parties. Carried unanimously.

Motion by Dunham, seconded by Olson to adjourn at 8:04 p.m. Carried unanimously.

Angela A. Hornberg
Village Treasurer/Deputy Clerk