

**Village of Holmen  
Board Proceedings  
April 14, 2011**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on April 14, 2011 at the Holmen Village Hall.

Present: Nancy Proctor, Ryan Olson, Rich Anderson, Mark Seitz, Tony Szak and Michael Dunham. Neal Forde was excused. Also present were Department Heads Brogan and Haines, Chief McHugh, Angie Hornberg, Barry Ploessl, Chuck Spiker, Deen Layland, Phillip Smith, John Chapman, Tim Adamson, Jeremy Novak, Mike Alesch, Matt Runde, Dale Brott, Dale Grosz, Mike Berkley, Paul Anderson, Craig Evenson, Mike Niles, Dan Moser, Tony Horvath, Dawn Kulcinski, Roger Nelson, Stacy Evenson, Carol Seitz, Steve Smutney, Jerry Weise and Adam Bissen.

**Minutes**

Mark Seitz/Tony Szak motioned to approve the minutes of the March 10, 2011 meeting as presented. The motion carried unanimously.

**Rezone Public Hearing**

7:39 p.m. Public hearing on rezone request for a portion of 659 Commerce St.; Matt Runde spoke on behalf of the rezone request for the purpose of a wrestling facility. President Proctor called the public hearing to a close at 7:41 p.m. Ryan Olson/Mark Seitz motioned to approve the rezone request for a portion of 659 Commerce St parcel #14-87-27 from M Manufacturing District to B-2 Highway Business District. The motion carried unanimously.

At 7:42 p.m., Public hearing on rezone request for N. & S. Cherry Ln. No public spoke to the rezone request. President Proctor called the public hearing to a close at 7:43 p.m. Ryan Olson/Tony Szak motioned to approve the rezone request for N. & S. Cherry Ln parcels at Commerce St. from R-6 Zero Lot line Single-Family Residential District to R-7 Single-Family Attached Residential District. The motion carried unanimously.

**Planning Commission**

Mike Dunham/Rich Anderson motioned to approve the C.S.M. 659 Commerce St. The motion carried unanimously.

Mark Seitz/Tony Szak motioned to approve the CSM for Adamson property on CTH HD just S. of 300 S. Holmen Drive. The motion carried unanimously with Ryan Olson abstaining.

**Finance and Personnel Committee**

Mark Seitz/Ryan Olson motioned to recommend payment of the claims as presented for a total amount of \$518,137.51. The motion carried unanimously.

Mark Seitz/Rich Anderson motioned to approve Class B Beer/Class B Liquor, Hog Wild Bar, LLC, Agent is James A. Stuart. The motion carried unanimously with Ryan Olson abstaining.

Mark Seitz/Ryan Olson motioned to approve Operator Licenses for Terri Hale, Jill Utz, Cody Deleeuw and Alyssa Baumer. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve Annual village Hall HVAC Preventive Maintenance Agreement in the 2011 amount of \$2,182.80 for inspections and repairs at \$73.50 per hour. The motion carried with Dunham voting against.

Mark Seitz/Ryan Olson motioned to approve Laserfiche Version 8 Upgrade in the amount of \$3300. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve Resolution 12.11 Recycling Efficiency Incentive Grant Program Combined Authorizing Resolution. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve MSA Village Administrator duties Assistance Services Agreement in the amount of \$75 per hour. The motion carried unanimously.

Mark Seitz/Rich Anderson motioned to approve resolution 5.11 – 2011 Water Utility Budget. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve resolution 6.11 – 2011 Sewer Utility Budget including a rate increase from \$3.52 to \$3.64/thousand gallons used. The motion carried unanimously.

Mark Seitz/Rich Anderson motioned to approve resolution 7.11 – 2011 Stormwater Utility Budget. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve resolution 9.11 – 2011 T.I.D. Utility Budget. The motion carried unanimously.

At 8:18 p.m., Mark Seitz/Ryan Olson motioned to convene into closed session by the authority of WI State Statute 19.85(1) (e) Discussion of Library purchase agreements, WI State Statute 19.85 (1)(c) Considering possible interim Administrator/Clerk pay for Public Works Director Haines and discussion on Willett proposal and WI State Statute 19.85(1)(g) Discussion on possible Conner claim against Village, Haines and Raymer. The motion carried unanimously following a voice vote.

At 9:08 p.m., Ryan Olson/Mark Seitz motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously following a voice vote.

Mark Seitz/Ryan Olson motioned to remove from the table recommendation and action on Library purchase agreements. Motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve Library purchase agreements for; McHugh, Rybold, JJ Properties and Gaarder. The motioned carried following a show of hands; Tony Szak, Ryan Olson, Mark Seitz, Nancy Proctor voting for and Mike Dunham and Rich Anderson voting against.

Mark Seitz/Rich Anderson motioned to approve Public Works Director Haines interim pay of \$525 per bi-weekly payroll for the duration of the absence of an Administrator/Clerk. The motion carried unanimously.

Mark Seitz/Tony Szak motioned to direct Attorney Peterson to submit denial of proposal from previous Administrator/Clerk Willett. The motion carried unanimously.

#### **Park, Recreation and Library Committee**

Mark Seitz/Rich Anderson motioned to approve the proposal from Fischer Bros, LLC in the amount of \$7,100 for water slide repairs. The motion carried unanimously.

Mark Seitz/Rich Anderson motioned to approve the proposal from Fairway Painting & Sandblasting Inc. in the amount of \$6,480 for epoxy floor finish for the Holmen Aquatic Center bathhouse floors. The motion carried unanimously.

Mark Seitz/Tony Szak motioned to approve the quote from John Deere in the amount of \$19,900 for replacement mower/snow broom and trade-in of existing mower/snow broom. The motion carried unanimously.

Mark Seitz/Mike Dunham motioned to approve the quote from LYNKRIS patio furniture in the amount of \$4,108.00 for pool deck chairs. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the quote from Anchor Industries in the amount of \$4,692.00 for three replacement pool Funbrella canopies. The motion carried unanimously.

### **Law Enforcement Committee**

Tony Szak/Mike Dunham motioned to return to committee Interview room recording system quote. The motion carried unanimously.

Tony Szak/Mike Dunham motioned to approve the adoption of Ordinance 2.11 – Truck Restrictions. The motion carried unanimously.

### **Public Works Committee**

Ryan Olson/Mike Dunham motioned to approve Mill St. creek bank stabilization project with a cost not to exceed budget of \$5,000. The motion carried unanimously.

Mike Dunham/Ryan Olson motioned to return to committee Waldenberger sidewalk contract. The motion carried unanimously.

Ryan Olson/Tony Szak motioned to approve the bid by DPC Industries Inc. for 2011 fluoride in the amount of \$4.66 per gallon plus delivery charges. The motion carried unanimously.

### **Municipal Court Update**

Chief McHugh reported that Municipal Court will hold a meeting later this month.

### **Fire Board Report**

President Proctor reported the Fire Board will hold its next meeting on April 21<sup>st</sup> at 6:30 p.m.

### **Economic Development**

Ryan Olson said the Committee did not have a quorum at March 22, 2011 meeting.

### **Shared Ride Committee**

Rich Anderson reported that ridership had again increased in February of 2011 by 161 more rides (from 1336 to 1497) than in 2010.

### **County Supervisors Report**

Marilyn Pedretti reported on the possible 9 elections that may be held in 2011, election budgets will take an unexpected hit this year.

Chuck Spiker reported on possibility of restoring recycling grant funds.

**Other items before the Board**

President Proctor presented retiring Board Trustees Anderson, Seitz and Szak with plaques in appreciation of their dedication and service.

Tony Szak/Mark Seitz motioned to adjourn. The motion carried unanimously. The meeting adjourned at 10:06 p.m.

Angela A. Hornberg, Village Treasurer/Deputy Clerk