

**Village of Holmen
Board Proceedings
September 8, 2011**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on September 8, 2011 at the Holmen Village Hall.

Present: Nancy Proctor, Neal Forde, Tony Horvath and Ryan Olson. Dan Moser, Dawn Kulcinski and Michael Dunham were excused. Also present were Department Heads Brogan and Spanel, Chief McHugh, Angie Hornberg, Mike Palm, Carter Arndt, Justin Sornsin, Chuck Spiker, John Young, Paul Borsheim, Jack Halbleib, Curt Crotty, Wanda Crotty, Brad Konsela, Terry Konsela and Jean Burgess.

Minutes

Neal Forde/Ryan Olson motioned to approve the minutes of the August 11, 2011 meeting as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve the minutes of the August 27, 2011 meeting as presented. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to approve the minutes of the August 31, 2011 meeting as presented. The motion carried unanimously.

County Supervisor's Report

Chuck Spiker reported that the County is working on the implementation of the new concealed carry law.

Planning Commission

Nancy Proctor/Ryan Olson motioned to approve rezoning request from R1 Single Family Residential to B2 Highway Business District at 1225 South Main Street subject to future update of Village Comprehensive Plan. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve rezoning request from R4 Two Family Residential to R6 Zero Lot Line Single Family Residential at 1924-1926 Crooked Avenue. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve CSM for 1924-1926 Crooked Avenue. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve rezoning request from R4 Two Family Residential to R6 Zero Lot Line Single Family Residential at 1932-1934 Crooked Avenue. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve CSM for 1932-1934 Crooked Avenue. The motion carried unanimously.

Nancy Proctor/Neal Forde motioned to approve rezoning request from R4 Two Family Residential to R6 Zero Lot Line Single Family Residential at 1936-1938 Crooked Avenue. The motion carried unanimously.

Nancy Proctor/Neal Forde motioned to approve CSM for 1936-1938 Crooked Avenue. The motion carried unanimously.

Economic Development

Mike Palm from MSA presented the draft on the TID developer incentives policy manual and application. Ryan Olson/Neal Forde motioned to approve TID developer incentives policy manual and application. The motion carried unanimously.

Trustee Horvath presented the proposal he put together for Village web design and promotion. Tony Horvath/Ryan Olson motioned to proceed with RFP process for web design and promotion proposal. The motion carried unanimously.

At 7:40 p.m., Ryan Olson/Neal Forde motioned to convene into closed session by the authority of WI State Statute 19.85(1)(e) Purpose: Discussion: TID Developer incentives application #2011-01, Holmen Assisted Living Development. The motion carried unanimously following a voice vote.

At 8:22 p.m., Ryan Olson/Tony Horvath motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously following a voice vote.

Ryan Olson/Neal Forde motioned to approve TID developer incentives application #2011-01, Holmen Assisted Living Development. The motion carried unanimously.

Other Items before the Board

Carter Arndt from MSA presented the 2009 needs and facilities study. Board members expressed a desire for the public to have information to encourage input; Trustee Olson suggested that a webinar be created and placed on the Village web site for public viewing.

Justin Sornsin from MSA presented the preliminary 2012 general fund budget information; he suggested the Board review and at future meetings could pose questions and make changes prior to adoption of the budget.

Park, Recreation and Library Committee

Neal Forde/Ryan Olson motioned to approve Library tuck-pointing repair/sealant installation proposal with Masonry Restoration Incorporated in the amount of \$4,500.00. The motion carried unanimously.

Law Enforcement Committee

Tony Horvath/Ryan Olson motioned to approve 2011/2012 Village of Holmen Area School District police liaison officer contract renewal. The motion carried unanimously.

Public Works Committee

Neal Forde/Ryan Olson motioned to award lift station cleaning proposal to Flow Rite pipe and sewer services LLC in the amount of \$6,850.00. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to table action on Resolution #17.11 – Village of Holmen Complete Streets Policy. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to award street patching contract to Klaetsch Paving of La Crosse, WI in the amount of \$13,544.97. The motion carried unanimously.

Finance and Personnel Committee

Ryan Olson/Neal Forde motioned to recommend payment of the claims as presented for a total amount of \$386,240.67. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve Operator License's for Dianne Cilley - Smokey's Bar, Kate Shefelbine - Smokey's Bar, and Tanner Deml – Festival Foods. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve RFP for Village Building Inspector. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to table action on Vierbicher mutual release between the Village of Holmen and Vierbicher & Associates on Halfway Creek Park project. The motion carried unanimously.

At 10:02 p.m., Ryan Olson/Neal Forde motioned to convene into closed session by the authority of WI State statute 19.85(1)(c) Purpose: Discussion of Administrator/Clerk candidates and Public Works Director

Position. And WI State statute 19.85(1)(e) Purpose: Discussion of purchase agreement for parcels 14-129-1 and 14-117-3. The motion carried unanimously following a voice vote.

At 10:26 p.m., Ryan Olson/Neal Forde motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously following a voice vote.

Ryan Olson/Neal Forde motioned to approve proceeding with library property purchase agreements for parcels 14-129-1 and 14-117-3. Trustee Horvath inquired as to tabling this action item until full Board was available. He expressed his concerns with the process taken in purchasing these properties as the future library site. He feels strongly that the community should have had input regarding the purchase prior to the property being purchased; he felt the information was brought to the public after the decisions were made. Trustee Forde stated that these were blighted properties and that we were unable to negotiate property purchases in public and that he felt the process had been transparent. Trustee Olson commented that the site selection had occurred after a needs and facilities study determined a location and that there will be ample opportunity for public input in the future. The motion carried with Proctor, Forde and Olson for, Horvath against.

Ryan Olson/Neal Forde motioned to table action on approving contract with Administrator/Clerk. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to accept resignation of Public Works Director Spanel. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to post Public Works director position. The motion carried unanimously.

Municipal Court Update

Chief McHugh reported that Municipal Court had not met yet at this time.

Fire Board Report

President Proctor updated the Board on the Fire Board meeting, information items only.

Shared Ride Committee

Dawn Kulcinski was unavailable to give the Shared Ride report.

Ryan Olson/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 10:44 p.m.

Angela A. Hornberg, Village Treasurer/Deputy Clerk