

**Village of Holmen
Public Works Committee
January 6, 2011**

Committee member Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday January 6, 2011 at the Holmen Village Hall. Committee member Dunham was present. Committee Chairman Olson arrived at 6:35 PM.

Motion by Dunham, seconded by Anderson to approve the minutes of the December 2, 2010 meeting. Carried unanimously.

Public Comment

No public in attendance.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP project is nearing final completion with only a few minor punch list items remaining. Haines explained that the Remington Hills lift station continues to have problems with rags clogging the pumps and causing damage. The Committee recommended mailing an informational brochure to the residents concerning the problem.

Water Department

Haines reported that scheduled commercial cross-connection inspections for 2010 have been completed and that Hydro-Designs will finish a few residential inspections. Haines explained that he is going to re-bid the inspection contract with bids due February 1. Haines reported that the Notice to Proceed for the fluoride project has been sent and the project should begin in the coming weeks.

Street Department

Haines reported that the Safe Routes to School grant training will take place in March. Haines reported that the new Freightliner plow truck was delivered on December 3. Haines authorized overtime for plowing in December. The Committee discussed establishing truck routes on streets within the Village limits. Additional information to be presented at future meetings. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

Action Items

The Committee discussed repairing the John Deere loader. Haines explained that the main pin needed to be replaced. He also explained that while the loader was in the shop the street department rented another loader. Motion by Anderson, seconded by Dunham to recommend to the Village Board repairs to the John Deere loader by St. Joseph Equipment at a cost of \$5,360.00 plus rental of another loader at a cost of \$2,068.00. Carried unanimously.

The Committee discussed sanitary sewer televising. Haines reported that he got five quotes. Motion by Dunham, seconded by Anderson to contract with Flow Rite of Galesville, WI for sanitary sewer televising at a cost of \$1,900.00. Carried unanimously.

The Committee discussed replacing the tires on the 2000 Sterling plow truck. Motion by Anderson, seconded by Dunham to replace the tires on the 2000 Sterling plow truck by Degenhardt Tires of West Salem at a cost of \$1,294.00. Carried unanimously.

The Committee discussed re-authorizing the W. Ponderosa Drive right-of-way vacation. Haines explained that there was a small error in the description and that the Village attorney recommended that the vacation be re-authorized. Motion by Dunham, seconded by Anderson to recommend to the Village Board to re-authorize the vacation of the W. Ponderosa Drive right-of-way. Carried unanimously.

The Committee discussed assessing for the over-sizing of storm sewer of the Crooked Avenue extension within the W. Ponderosa Drive development. Haines explained that the deferred assessment would be for parcel 10-400-0 and it would be \$17,145.00. Motion by Olson, seconded by Dunham to recommend to the Village Board authorizing a deferred assessment for parcel 10-400-00 in the amount of \$17,145.00 which will be assessed upon development of the property (signed developer's agreement). Carried unanimously.

The Committee discussed replacing one of the Remington Hills lift station pumps. Haines explained that the pump had been rebuilt once and that Lackore Electric determined that it could not be rebuilt again. Haines got two quotes for the pump replacement. Motion by Anderson, seconded by Dunham to recommend to the Village Board to purchase a new pump for the Remington Hills lift station from USABluebook at a cost of \$7,225.00. Carried unanimously.

The Committee reviewed and discussed the 2010 end of the year budget.

Motion by Anderson, seconded by Dunham to adjourn at 7:25 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works