

**Village of Holmen
Public Works Committee
June 3, 2010**

Committee member Anderson called the meeting to order at 6:35 PM on Thursday June 3, 2010 at the Village Hall. Committee members Anderson and Dunham, DPW Haines, and Asst. DPW Spanel were present. Committee Chairman Olson arrived at 6:40 PM.

Motion by Dunham, seconded by Anderson to approve the minutes of the May 6, 2010 meeting. Carried unanimously.

Director's Monthly Report

Sanitary Sewer Department

Haines informed the Committee that the WWTP continues to meet all of its effluent limits. Haines reported that the Empire lift station pump has been replaced and he is awaiting an invoice from Kish Electric.

Water Department

Haines reported that the new rate schedule for properties with an additional meter has been submitted to the PSC. The new charge for the additional meter will be \$15/quarter and over-charges from the past year will be refunded to the affected property owners. Haines informed the Committee that Davy Engineering submitted the design study report for the addition of fluoride and proposed that all of the needed equipment will be able to be contained within the existing well houses. Haines reported that Hydro Designs will begin cross-connection inspections on June 28.

Street Department

Haines reported that the 2010 street project is substantially complete. Haines also reported he has not received a firm date as to when seal coating will begin. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

Storm Water Department

The Committee discussed the installation of fence around the storm pond off of Timberwood Lane. Attorney Peterson recommends that fencing be installed. The Committee directed Haines to monitor the pond and to budget for fencing in 2011.

Miscellaneous

Haines informed the Committee that he drafted a Developer's Agreement for the property owners at Blackwelder Place in TIF #2.

Action Items

The Committee discussed Resolution 8.10 – Compliance Maintenance Annual Report. Haines explained that the report is required by the D.N.R. and it evaluates the performance of the WWTP. Motion by Anderson, seconded by Dunham to recommend to the Village Board approval of Resolution 8.10 – Compliance Maintenance Annual Report. Carried unanimously.

Motion by Dunham, seconded by Anderson to table awarding a water system modeling contract. Carried unanimously.

Haines presented a proposal he received to revise the hours of operation of the compost site. Haines explained that the biggest issue would be having the site staffed for the additional days it would be opened. Haines will discuss the possible change with the existing site attendants.

Motion by Dunham, seconded by Anderson to adjourn at 7:20 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works