

**Village of Holmen
Public Works Committee
June 6, 2011**

Committee Chairman Forde called the Public Works Committee meeting to order at 6:30 PM on Monday June 6, 2011. Present was committee member Dunham and Asst. Director of Public Works Spanel. Also present was former Director of Public Works Haines. Committee member Olson was absent. Members of the public present were Linda Hinkley and Rick Hinkley.

Motion by Forde, seconded by Dunham to approve the minutes of the May 5, 2011 meeting. Carried unanimously.

Public Comment

None

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP continues to meet all of its effluent limits. Haines explained that the Hale Lift Station structure and cathodic protection was tested and a report will be submitted in the next few weeks. Haines reported that hauling cake sludge was completed on May 14.

Water Department

Haines reported that BZA completed another round of residential cross-connection inspections on May 23-25.

Street Department

Haines reported that this year's street project began on June 3. Haines reported no sidewalk repair, obstruction, or install notices were issued.

Action Items

The Committee discussed the installation of sidewalk on Empire Street from Union Street to Pioneer Drive. Waldenberger Poured Walls, LLC submitted a revised quote to install sidewalk on the north side of Empire Street. The cost per square foot remained the same. Motion by Dunham, seconded by Forde to recommend to the Village Board contracting with Waldenberger Poured Walls for the installation of sidewalk on the north side of Empire Street from Union Street to Pioneer Drive at a cost of \$2.39/sf. Carried unanimously.

The Committee discussed repairs to the WWTP emergency generator fuel tank. Motion by Dunham, seconded by Forde to authorize repairs to the WWTP emergency generator by Kish Electric at a cost of \$1,087.00. Carried unanimously.

The Committee reviewed bids for the construction of a roof over the sludge drying beds at the WWTP. Haines informed the Committee that four bids were submitted. Motion by Forde, seconded by Dunham to recommend to the Village Board awarding the sludge bed roof project contract to Brickl Bros. of West Salem at a cost of \$52,505.00. Carried unanimously.

The Committee discussed awarding the traffic impact study contract for TID #2. Motion by Dunham, seconded by Forde to table award of the traffic impact study contract. Carried unanimously.

The Committee discussed awarding the street seal coating contract. Haines informed the Committee that he received two bids. Motion by Forde, seconded by Dunham to recommend to the Village Board awarding the street seal coating contract to Scott Construction of Lake Delton, WI at a cost of \$1.158/sy. Carried unanimously. Haines noted that the seal coat material is not a coal tar product.

The Committee reviewed the 2010 CMAR report. Motion by Forde, seconded by Dunham to recommend to the Village Board approval of Resolution 13.11 – CMAR Report. Carried unanimously.

The Committee discussed a damage claim from Linda Hinkley. Ms. Hinkley was present and explained that she owns approximately 40-acres across from Deerwood Estates on the north side of CTH D in the Town of Onalaska. She expressed concerns that the two storm drainage ponds along CTH D that serve Deerwood Estates are not working properly and that the overflow from the ponds is draining through her property and causing erosion. She explained that the County has offered to fund 70% of a project to install a grassed waterway. Ms. Hinkley does not want that project across her property. Rick Hinkley claimed that the existing storm ponds are full of silt and therefore they are not draining. Haines explained that because of the clay soil the ponds will not drain. Haines also explained that a storm water study and pond design was done by La Crosse Engineering and that the ponds were designed to retain the water from the subdivision. Ms. Hinkley explained that the drainage way on her property was seeded in the past and that it will be seeded again this year. She estimated the cost to be approximately \$800 - \$1,200 and asked that the Village share in the cost. Haines explained that the Town of Onalaska has a storm water utility and that there may be funds available to help with the repair and drainage issue. Motion by Forde, seconded by Dunham to table the Hinkley damage claim. Carried unanimously.

Motion by Dunham, seconded by Forde to table TID #2 Utility Extension II design contract.

The Committee discussed repairs to the 1999 F250 utility truck (previously water department truck). Haines explained the repairs include replacing head gaskets and a power window switch. Motion by Forde, seconded by Dunham to authorize repairs to the 1999 F250 utility truck by Cordell's Towing & Repair at a cost of \$2,100.00. Carried unanimously.

Other Items

Dunham presented information from Jack Zabrowski, La Crosse County Bike Pedestrian Coordinator, concerning Complete Streets policy.

Motion by Dunham, seconded by Forde to adjourn at 9:00 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works