

**Village of Holmen
Public Works Committee
August 5, 2010**

Committee member Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday August 5, 2010 at the Village Hall. Committee member Dunham was present. Also present were DPW Haines, Asst. DPW Spanel, and Administrator Willett. Committee Chairman Olson was excused.

Guests attending were Robyn Hammes, Meredith Evenson, and Ellen Koelbl.

Motion by Dunham, seconded by Anderson to approve the minutes of the July 8, 2010 meeting. Carried unanimously.

Public Comment

Holmen residents were present to discuss the installation of sidewalk on Empire Street. Evenson asked if abutting businesses could be assessed or partially assessed to put in the remaining sidewalk on Empire Street. Additionally, Evenson expressed concern that Remington Hills has a higher tax base, but do not have access to Village facilities like other neighborhood do. Dunham asked if the project could be classified as an emergency due to safety reasons or if it's possible to borrow the money this year to complete the project. Willett explained that at this point in the year it is difficult to find funds to complete a project that was not specifically budgeted for. Haines explained that this project was part of the Safe Routes to School grant application as well as included in next year's street reconstruction schedule. Finally, Evenson questioned why sprinklers were installed in Remington Hills Park rather than installing the sidewalk. Willett explained that Park & Recreation is an entirely different budget and that during the 2010 budget planning nobody expressed any concern for the sprinkler installation versus sidewalk installation.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP continues to meet all of its effluent limits. Haines informed the Committee he is looking into the installation of a roof over the sludge drying beds as a capital project in 2011.

Water Department

Haines informed the Committee that he will be conducting wellhead protection area inspections. The new utility truck from Dahl Auto was delivered on July 27. Hydro Designs will conduct the second round of commercial cross-connection inspections beginning August 24. Haines explained that the DNR has required a draw down inspection of Reservoir #2 for the inspection of cracks.

Street Department

Haines informed the Committee that seal coating was completed on July 30. The new Elgin street sweeper from Bruce Municipal Supply was delivered on July 14. Haines reported that he submitted the Traffic Enhancement grant application which included the Main Street area from Linden Drive to the Main Street bridge at a project cost of \$404,000. Results are expected sometime at the end of October. Haines discussed the 2011 alley project from E. Roberts St. to E. Legion St. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

Storm Water Department

The Committee discussed the installation of fence around the Timberwood Lane storm pond. Fencing will be budgeted for in 2011.

Miscellaneous

Haines reported that there was no new information concerning the utility extension project on Blackwelder Place.

Action Items

Empire Street sidewalk construction remained tabled (July 8, 2010).

Motion by Dunham, seconded by Anderson to remove from the table awarding the water system modeling contract. Carried unanimously. Haines explained that he received three bids. Motion by Dunham, seconded by Anderson to recommend to the Village Board contracting with Strand Associates of Madison, WI for water system modeling at a cost of \$7,400.00. Carried unanimously.

The Committee discussed paying electrical costs for the proposed traffic signals at Holmen Drive and Sunset Dr. Haines explained that the traffic signals were part of the Safe Routes to School grant application. Haines reported that La Crosse County has agreed to take ownership and maintenance responsibilities of the proposed signals. Motion by Dunham, seconded by Anderson to recommend to the Village Board paying the electrical costs of the proposed traffic signals at Holmen Drive and Sunset Drive. Carried unanimously.

The Committee discussed repairs to the Remington Hills lift station. Motion by Dunham, seconded by Anderson to recommend to the Village Board repairs to the Remington Hills lift station pump by Lackore Electric at a cost of \$2,399.00. Carried unanimously.

Dunham explained to the Committee that Holmen ranks at the lower end of budgeting for sidewalks and streets compared to similar sized communities in Wisconsin. He stressed that we cannot forget about the current residents and infrastructure when planning for the future.

Motion by Dunham, seconded by Anderson to adjourn at 7:50 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works