

**Village of Holmen
Public Works Committee
October 5, 2017**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, October 5, 2017. Members present: Johnston and Anderson. Also present: Director of Public Works Dean Olson and Pat McKnight. Member Kulcinski was absent.

Motion by Johnston, second by Anderson to approve the minutes of the September 7, 2017 meeting – carried unanimously.

Public Comment – Member Johnston asked what measures were being taken to minimize the disruption to access for businesses along the Holmen Drive project. DPW Olson informed the Committee that with a construction project of this magnitude, some disruption is going to happen from time to time. Staff has tried to keep businesses informed regarding when they may experience interruptions, and the contractors have tried to keep the interruptions to a minimum as they try to complete the work. Now that construction has shifted to the east side of the roadway, there are fewer access points that will be disrupted from this point forward.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. Design of the new WWTP is nearing completion. Phosphorus levels have been higher lately due to weather changes, but the operator is taking steps to get the levels back to the lower levels we have been seeing historically. Staff continues jetting sewer lines. We are starting to plan for our fall sludge hauling process. There was a sewer back-up along Holmen Drive, near Commerce Street on 9/28.

Water Department

Meter replacement continues. A hydrant was replaced at Cliffview and Viking, as well as a hydrant near Holmen Drive and Commerce Street. Meters have been read and the third quarter bills have been sent to customers. Our lead & copper testing has been completed and the results were sent to the residents that participated in the process.

Street Department

This phase of the Sidewalk replacement project has been completed. Key streets are being swept regularly to minimize problems with clogging inlets. DPW Olson will be performing the street rating evaluation this fall. This is a process that is completed every other year.

Storm Water Department

We were chipping this week – completed on Wednesday. Staff continues cleaning debris from around inlets and will monitor things as we progress into fall. We continue to keep the detention pond in the Deerwood Subdivision pumped down in an attempt to remove sediment and improve the functionality of the basin.

Action Items

Recommendation to Village Board – Approval of Change Order #1 – Seven Bridges Lift Station project – The project is proceeding, but some components will not be available until December. Since the original contract had a completion date at the end of October, McHugh Excavating is requesting an extension of the completion date until December 31, 2017. This time extension will not affect the progress of the subdivision. Motion by Johnston, second by Anderson to recommend approval of Change Order #1 from McHugh Excavating for the Seven Bridges Lift Station project – carried unanimously.

Recommendation to Village Board – Approval of a contract for a Water Modeling Study (Tabled 8/3/17) – Motion by Anderson, second by Johnston to take this item off the table – carried unanimously. Staff has prepared a request for proposals and distributed it to firms for the preparation of a water system model to look at our existing water distribution system, as well as the future needs of our system. With TIF #2, we could be in a situation that requires modifications to our system, and this study would provide the data that would allow us to plan appropriately. Three firms submitted proposals that were first evaluated based on technical qualifications by the review committee. After the technical evaluation was completed, the cost proposals were evaluated for the final score. Motion by Johnston, second by Anderson, to recommend approval of the contract with MSA in the amount of \$18,750 – carried unanimously.

Recommendation to Village Board – Approval of Change Order – Holmen Drive – The Holmen Drive project has encountered an additional item that has been presented. A section of curb and gutter needed to be replaced to eliminate a low point in the curb line. Motion by Johnston, second by Anderson, to recommend approval of Change Order #9 in the amount of \$3,010.00 – carried unanimously.

Recommendation to Village Board – Approval of Agreement for Detention Basin Excavation – Staff has been pumping the detention basin in Deerwood Estates in an attempt to dry the sediment that has collected over time. A request for quotes was sent to contractors to obtain a cost for excavation and disposal of the sediment from the base of the pond. The proposal contains an estimated quantity of material to be excavated, and final payment will be made based on the measured amount actually removed. Motion by Johnston, second by Anderson to recommend approval of the agreement with Strupp Trucking for the estimated amount of \$13,500.00 – carried unanimously.

Adjourn

Motion by Johnston, seconded by Anderson to adjourn at 5:30 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works