

10-3-19

**Village of Holmen
Public Works Committee
October 3rd, 2019**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, October 3rd, 2019. Members present: Anderson, Cain and Wyss. Also present: Administrator Heinig, Public Works Director Mezera, and Engineer Dahl.

Motion by Cain second by Wyss to approve the minutes of the September 5th, 2019 meeting – motion carried 3-0.

Public Comment –None

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Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing. The lift station on Greeno Road failed due to a bad level float. The crew tended to the station through the night, no backups occurred.

Water Department

The crew has finished changing out meters. An appropriate celebration was held at Village Hall.

Street Department

The sidewalk project was briefly on hold but Fowler and Hammer is to return and continue work.

The crew has been mowing ROWs and medians. They are also sweeping streets to remove the accumulation of leaves and walnuts.

Storm Water Department

The brush chipping to start next week.

Other

Action Items

- #5 Recommendation to the Village Board to approve Ordinance 7-2019, to amend Section 187-69 2(1) relating to Private Well Abandonment. –Pending the outcome of the public hearing, the committee recommends amending the Village Code to include language requiring private well owners to have them inspected every ten years by a licensed well driller as required by Wisconsin DNR. Motion by Cain, second by Wyss - motion passed 3-0.
- #6 Recommendation to Village Board to approve quote for inspection of Reservoir 2. – Staff recommends accepting quote of \$2,800.00 from Water Tower Clean and Coat. Motion by Wyss, second by Cain – motion passed 3-0.
- #7 Recommendation to Village Board to approve the Improvements to First Addition to Seven Bridges Addition. – Engineer Dahl has reviewed the improvements and recommends acceptance upon receiving a letter of credit from the developer for \$48,364.29 and completion of his list of contingencies. Motion by Cain, second by Wyss – motion passed 3-0.

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#8 Recommendation to approve the quote to rebuild the electric control panel at Holley Storm Lift Station. – Director Mezera informed the committee that the electric control panel is functional but is in need of modernization to improve reliability. Staff recommends approval of quote by Kish Electric of \$5,970.00. Motion by Wyss, second by Cain – motion passed 3-0.

Special Item

None

Adjourn

Motion by Cain, seconded by Wyss, to adjourn at 5:17 PM – motion passed 3-0.

Pete Mezera
Director of Public Works

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First Addition to Seven Bridges Addition Acceptance Contingencies:

Replace cracked curb ramp @ NE quadrant of McGilvray/Hudson Street.

Place RODON HydraFinder marker poles on hydrants.

Grade end of Hudson Street to propagate drainage away from end of pavement. (Provide capacity for snowmelt).

Remove asphalt from sanitary manhole lid pick holes.

Complete utility installations.

Complete topsoil.

Establish vegetation.

General street sweeping cleanup when topsoil is complete.

Install silt fence at curb ramps.

Install street lighting.

Install group mailboxes.

Provide completed As-Built drawings.

Provide electronic AutoCAD drawings. (AutoCAD LT 2012 format).

Provide copy of the signed final plat.