

**Village of Holmen
Public Works Committee
November 4, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday November 4, 2010 at the Village Hall. Committee member Anderson was present while member Dunham was excused. Also present was DPW Haines.

Motion by Anderson, seconded by Olson to approve the minutes of the October 7, 2010 meeting as presented. Carried unanimously.

Public Comment

No public in attendance.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP continues to meet all of its effluent limits, that the sludge bed wall raising project was delayed until the sludge beds are emptied and that a temporary Rotamat fix was in place & being monitored. Haines reported that 3 bids to replace the '97 Chevy pick-up were received November 1 with a 2010 Dodge Ram from Pischke Motors of West Salem being the low bid at \$23,578.50. Haines noted that all 3 bids were within \$152 of each other, and in spite of very minor spec variations Haines recommended selecting the low bid even though the other bids were 2011 models.

Water Department

Haines reported that the water system modeling by Strand Associates was completed October 29 and that Davy Engineering completed final fluoride plans November 2, with fluoride room construction/equipment bids due December 1. Haines authorized Hydro Designs to begin working on residential cross-connection inspections October 18 but they aren't scheduled to begin until December 22, and that commercial inspections are essentially complete. Haines explained that the SCADA radio interference problems ended at the same time Oktoberfest ended and that LW Allen of Madison, WI is scheduled to reprogram the system back to its original frequency on November 9. The final cost of damages will be known after the LW Allen invoice is received. LW Allen will also replace the last 4 SCADA analog radios with digital models on that same day, with the expected cost of \$7500 being well within the \$12,000 budget. Reservoir 2 was drained and inspected for wall cracks as required by the DNR on October 19. Only 1 crack was found and was judged to be minor and therefore of no cause for concern.

Street Department

Haines reported that no correspondence from the DOT regarding the Safe Routes to School grant has been received since the grant award notification but that he was expecting a grant agreement & other info soon. Haines reported that 3 quotes were received for repainting the '05 Sterling dump box, plow mounts & rims and that Fairway Painting of Holmen was the low quote at \$2250. Haines also reported that all sidewalk repair orders issued in September & October had been complied with.

Miscellaneous

Haines reported that the Transportation Enhancement grant application for downtown street-scaping was not funded, and that the Blackwelder Place utility extension planned by developers appeared to be postponed until next year. Haines reported that the

Ponderosa Drive development was expected to break ground for their utility extension next week and that the Developers Agreement and \$50,000 surety had been received. Haines explained that this development initially proposed no storm sewer as part of the development, but that storm sewer to serve future development to the north should be included as part of this project in order to avoid a future retention pond to the north. Haines gave his estimate of the storm sewer costs at \$17,145 and indicated that past practice has been to reimburse developers for such utility oversizing while recovering the cost thru deferred assessments. Haines indicated the cost of the utility oversizing could be paid from the stormwater utility's storm sewer repair/replacement fund.

Action Items

Motion by Anderson, second by Olson to remove from the table the Authorization to Repaint Truck #34 ('05 Sterling). Carried unanimously. The Committee discussed the 3 quotes with Anderson motioning and Olson seconding to authorize that work to be done by Fairway Painting for \$2250. Carried unanimously.

The committee discussed the 3 pick-up truck bids and agreed that the Pischke Motors variations from the bid specs were minor and did not warrant awarding to a higher bidder even though the bids were extremely close in cost. Olson indicated that white would be the better color option. Motion by Olson, seconded by Anderson to award the Sewer Dept. pick-up bid to Pischke Motors for a 2010 Dodge Ram 1500 for \$23,578.50

The committee discussed the Ponderosa Drive development utility oversizing costs and options for recovering those costs. Olson indicated he felt it was prudent to do the project correctly rather than cheaply, and that he didn't think the costs should be assessed to benefitting properties. Haines indicated the decision to authorize the oversizing could be made separately from the decision on assessing the cost. Motion by Anderson, seconded by Olson to authorize the Ponderosa Drive development storm sewer oversizing for \$17,145. Carried unanimously.

The committee discussed renewing the Engineering Services agreement with the Town of Holland and the associated hourly charges. Haines explained that the Town had not requested any engineering services yet this year. Motion by Anderson, seconded by Olson to renew the Engineering Services agreement for 2011 with the same hourly charges as 2010. Carried unanimously.

Other Items

The committee reviewed the Public Works 2010 budget status, and Olson suggested that the water system fall flushing occur in September to avoid washing leaves into the storm sewer system.

Motion by Anderson, seconded by Olson to adjourn at 7:16 PM. Carried unanimously.

Robert Haines
Director of Public Works