

**Village of Holmen
Public Works Committee
November 1st, 2018**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, November 1st, 2018. Members present: Anderson, and Kulcinski. Also present: Administrator Heinig, Clerk Treasurer Hornberg, Public Works Director Mezera, Pat McKnight and Dean McHugh.

Motion by Kulcinski, second by Anderson to approve the minutes of the October 4th, 2018 meeting – motion carried 2-0.

Public Comment – Dean McHugh complimented the Village board members and staff for all the time and effort they put in.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Fall sludge hauling has been completed and the lift station wet wells have been cleaned.

Water Department

Meter change-outs continue but we are scaling back on the number of appointments for the rest of the year. Fire hydrant flushing has been completed.

Street Department

The 2018 Street Patching project is complete. The Public Works crew is sweeping leaves and debris from the gutters to keep the storm water inlets open.

Storm Water Department

Chipping will begin next week.

Other

Staff will bring before the Board a proposal to accept the contract for the engineering portion of Schaller Boulevard.

Assistant Water Operator, Jon Schulte resigned in good standing effective October 31st, 2018. We are in the process of finding a replacement.

Action Items

#5 Recommendation to Village Board –Conditional approval of the improvements to King's Bluff Business Park– Staff requests the executive power to approve the improvements to Kings Bluff Business Park as it becomes available)Motion by Kulcinski, second by Anderson to Recommend to the Village Board. Motion Passed 2-0

Special Item

Members of the public who had issues with their water bill were invited to attend the Public Works Committee Meeting at the previous Village Board Meeting. None attended

Adjourn

Motion by Kulcinski, seconded by Anderson, to adjourn at 5:10 PM – Motion passed 2-0.

Pete Mezera
Director of Public Works