

11-7-19

**Village of Holmen
Public Works Committee
November 7th, 2019**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, November 7th, 2019. Members present: Anderson, Cain and Wyss. Also present: Administrator Heinig, Public Works Director Mezera, Rick Beyer and Michelle Jensen.

Motion by Cain, second by Wyss, to approve the minutes of the October 3rd, 2019 meeting – motion carried 3-0.

Public Comment –None

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Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing. The new headworks building is now functional. The crew installed new service cables on the pumps in Georgetown lift station.

Water Department

Reservoir two was inspected but the report has not been returned yet. Lead Water Operator, Mark Witte, was present during the inspection and stated that it went well.

Street Department

The sidewalk project has been wrapped up and bills have been sent to affected residents. The crew has been sweeping streets to remove the accumulation of leaves and walnuts. The first snowfall of the season occurred on Wednesday, October 30th and the crew came in at 4:30 am to plow.

Storm Water Department

The brush chipping started this week.

Other

Action Items

- #5 Recommendation to the Village Board to approve final renderings of South Main and Gaarder RAB. –The committee reviewed final renderings of the RAB and recommends approval. Motion by Wyss, second by Cain - motion passed 3-0.
- #6 Recommendation to Village Board to approve purchase of new water meter reading equipment, software and pay user fees. – Staff recommends accepting quote of \$13,499.95 from Metering and Technology Solutions for the software, Trimble T10 Tablet. User fees of \$260.00 per month are also required. Motion by Cain, second by Wyss – motion passed 3-0.
- #7 The committee deferred action to the Village Board to accept improvements to the Pertzsch Farm. – The committee put forward to the board, without recommendation, acceptance of the improvements to the Pertzsch Farm. The committee agreed that street paving needed to be completed before acceptance. Motion by Cain, second by Wyss – motion passed 3-0.

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Special Item

None

Adjourn

Motion by Cain, seconded by Wyss, to adjourn at 5:21 PM – motion passed 3-0.

Pete Mezera
Director of Public Works