

**Village of Holmen  
Public Works Committee  
December 1, 2016**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday, December 1, 2016. Members present: Ebner, Jorstad and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson, Rick Durst and Pat McKnight

Motion by Ebner, second by Jorstad to approve the minutes of the October 6, 2016 meeting – carried unanimously.

**Public Comment**

Rick Durst – 508 Ryan Street addressed the Committee regarding progress of the Ryan Street project. The curb replacement for his neighbor's driveway has not been done. When they clean the streets, they create a dust plume with the sweeper, and they sweep the material onto the neighbors' yards. The silt fence is down in areas and the small basin north of his driveway has not been excavated. Vehicles are parked improperly along the road and in the cul de sac and he would like "No Parking" signs put up.

DPW Olson will visit the site on Friday morning to evaluate and have the developer make necessary corrections and adjustments in processes. The committee also requested an update be presented at the Board meeting next week.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to operate well. The changing weather creates challenges in the process that need to be watched closely. We completed sludge hauling on 11/18. We received a call from a resident that lives along CTH XX regarding material on the roadway. We stopped hauling immediately to investigate and found the material was dirt being tracked back onto the road as the equipment left the field. We had personnel and equipment on hand to sweep the roadway regularly, and the DNR was satisfied with our response. Sewer jetting has been halted until spring. We had an inspection of the WWTP this morning by the DNR. This is prompted by the application for the renewal of our WPDES permit. We have one issue related to sludge hauling reporting from 2015 that needs to be addressed, but the DNR staff was fairly pleased with how things were working.

**Water Department**

Valve turning has been halted for the year, and we have scaled back our meter change out program. The last few items from the DNR Survey are being completed, in accordance with the schedule.

**Street Department**

There is no Sidewalk Report at this time. Street sweeping is done and the sweepers have been winterized and stored until spring. We are continuing to install the new street signs.

**Storm Water Department**

Brush chipping will take place next week. The heavy rains we experienced in September caused damage to trails and a roadway to one of our reservoirs. The repairs we made may be reimbursable since we were declared a disaster area. We have a meeting with FEMA on Monday afternoon.

### **Other**

The Blackwelder Place project is essentially completed. Construction on the Evergreen Subdivision has begun, and will continue as long as weather permits.

### **Action Items**

Recommendation to Village Board – Acceptance of Improvements – Blackwelder Place extension – The project has been completed with utilities installed and tested, as well as curb & gutter and asphalt pavement being completed. There are minor items remaining, such as restoration of the right of way and the street lighting, but all other aspects of the project have been satisfactorily completed. Your packet also contains a CSM that shows the dedication of the right of way for the street referred to as Prairie Place on the plans. The western 20 feet of this CSM fall within the Town of Holland to maintain a link between the storage facility and the Town lands to the south. Motion by Ebner, second by Jorstad to recommend approval of Resolution 25-2016 to the Village Board – carried unanimously.

Recommendation to Village Board – Approval of chlorine supplier agreement – The Village requested proposals from firms for chlorine gas cylinders that are used for disinfection in our drinking water system. We received quotes from three firms, with the lowest cost being provided by Hawkins Chemical at \$61.00/cylinder. This is the firm we have been working with for the past year and staff has been pleased with their service. Motion by Jorstad, second by Ebner, to recommend Hawkins Chemical as the chlorine supplier for 2017, at a cost of \$61.00 per cylinder – carried unanimously.

Recommendation to Village Board – Approval of fluoride supplier agreement – The Village requested proposals from firms for Hydrofluosilicic acid (fluoride) that is used in our drinking water system. We received quotes from two firms, with the lowest cost being provided by Hawkins Chemical at \$0.38/pound. Motion by Jorstad, second by Ebner, to recommend Hawkins Chemical as the chlorine supplier for 2017, at a cost of \$0.38 per pound – carried unanimously.

Recommendation to Village Board – Approval of utility pick-up purchases. We were not able to obtain the information regarding cost of the vehicles at this time. Motion by Ebner, second by Jorstad to table this item until the January meeting – carried unanimously.

### **Other**

Member Jorstad is not as impressed with the new street signs as he thought he would be. When placed on the posts, they do not stand out as much as he was expecting them to.

### **Adjourn**

Motion by Ebner, seconded by Jorstad to adjourn at 7:20 PM - Motion carried unanimously.

Dean K. Olson  
Director of Public Works