

**Village of Holmen  
Public Works Committee  
January 7, 2016**

Chairman Bill Ebner called the Public Works Committee meeting to order at 6:30 PM on Thursday, January 7, 2016. Members present: Ebner, Jorstad and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight.

Motion by Anderson, second by Jorstad to approve the minutes of the December 3, 2015 meeting –carried unanimously.

**Public Comment**

Pat McKnight offered suggestions on three items. We should consider using gases created during the wastewater treatment process to fuel generators that power portions of the plant. The City of Onalaska was looking into the use of rain gardens at intersections to minimize impacts to the storm sewer. Pat also stated she supports not having a curb side leaf pick-up program.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to operate well. The change in weather has caused fluctuations in the treatment process, but has now settled into the winter mode. The Flushable Wipes Litigation continues and we are waiting for information from the attorneys regarding preservation of the material removed from lift stations and other pumps. We used the jetter to free a sewer snake used to clear a lateral at Runde Recycling.

**Water Department**

The rehab for well #6 is complete. The rate increase information has been received by the PSC. Let-run notices were sent to properties that have had a history of frozen water services.

**Street Department**

We had a 10" snow event on 12/28. With the warm temperatures this week, we are working to clear slush from the roads before the weather turns colder this weekend. DPW Olson is working on a TAP application for funding of the trail associated with the Sand Lake Road (CTH "SN") project. RFP for the new dump truck has been sent to vendors that will be reviewed for the next meeting.

**Storm Water Department**

Brush chipping was completed today. There have been a number of calls regarding Christmas Tree pick-up, so we may need to collect some of them before the regular chipping scheduled in February.

**Other**

Development projects update:  
Nicolai Flats – Time ran out. All utilities are done – Curb & Gutter and paving in Spring 2016.

## Action Items

Recommendation to Village Board – 2016 Contract for Sanitary Sewer Televising - Three quotes were received from suppliers for televising the sanitary sewer in the area of the planned street reconstruction this summer. Motion by Jorstad, second by Anderson to recommend award of the 2016 Sanitary Sewer Televising contract to Flow-Rite at a cost of \$.50 per foot, with an estimated project cost of \$2,585.00 – carried unanimously.

Recommendation to Village Board – Resolution of Support for TAP Application – The application for the Transportation Alternatives Program (TAP) is being prepared by DPW Olson for submittal by January 29, 2016. This program provides funding for projects such as bicycle trails, Safe Routes to School programs and other non-motorized transportation facilities. The resolution clarifies that the Village has been working with the County Highway Department and the City of Onalaska for over two years to establish a trail along the Sand Lake Road corridor. The resolution also includes a commitment by the Village to cover the 20% local match if this project is selected. Motion by Anderson, second by Jorstad to recommend approval of Resolution #2-2016, Support of WisDOT 2016-2020 Transportation Alternatives Program (TAP) Award Cycle – carried unanimously.

Committee Action – Modifications to Appendix “A Street Design Standards – The design standards established in our municipal code need to be updated. Of primary concern are some terminology changes, as well as an increase in the minimum watermain pipe size from 6-inch to 8-inch pipe. The process will follow the same procedure as an ordinance modification. The Committee did not take formal action, but gave direction for staff to proceed with the changes and the ordinance modification as presented.

**Comment** - None

## Adjourn

Motion by Jorstad, seconded by Anderson to adjourn at 7:05 PM - Motion carried unanimously.

Dean K. Olson  
Director of Public Works