

**Village of Holmen  
Public Works Committee  
January 3rd, 2019**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, January 3<sup>rd</sup>, 2019. Members present: Anderson, and Forde. Also present: Administrator Heinig, Public Works Director Mezera and Pat McKnight.

Motion by Anderson second by Forde to approve the minutes of the December 6th, 2018 meeting – motion carried 2-0.

**Public Comment** – None

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to function adequately.

**Water Department**

The crew repaired a water main break on Cliffview, December 26th. The department has been monitoring water temperatures in the mains to help determine when or if let run notices need to be mailed out. The crew is also surveying commercial/industrial sites for fire protection and meter bypass and working on 2019 annual audit.

**Street Department**

The crew has been salting and sanding as necessary. The crew has also been trimming trees throughout the Village to accommodate larger vehicles such as road maintenance vehicles, school buses and fire trucks.

**Storm Water Department**

Chipping will be started next week.

**Other**

Laborers Jason Dresen and Brian Lee have been promoted to Assistant Wastewater Operator and Assistant Water Operator.

Dave Rybold has begun demolition of the Old Library.

**Action Items**

#5 Recommendation to Village Board –Approval of bid by SEH for the engineering and construction oversite of the roundabout at Main and Gaarder. – Staff recommends accepting bid of \$75,700.00 from SEH for the engineering and construction oversite of the roundabout at Main and Gaarder. Motion by Forde, second by Anderson - motion passed 2-0.

#6 Recommendation to Village Board to accept the bid from DeBauche Truck and Diesel for a new plow truck. – Staff recommends accepting bid of \$141,800.00 from DeBauche Truck and Diesel for a 2019 plow truck. Motion by Forde, second by Anderson – motion passed 2-0.

**Special Item**

None

**Adjourn**

Motion by Anderson, seconded by Forde, to adjourn at 5:16 PM – motion passed 2-0.

Pete Mezera  
Director of Public Works