

**Village of Holmen
Public Works Committee
February 5, 2015**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday February 5, 2015. Members present: Anderson, Ebner and Jorstad. Also present: Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight.

Motion by Jorstad, seconded by Ebner, to approve the minutes of the January 7, 2015 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. Four staff members attended continuing education at Richland Center for cold weather sewer collection systems. DPW Olson met with the City of Onalaska to discuss the sewer conveyance agreement associated with our Regionalization plan. Part of the forcemain route will require easements from La Crosse County Housing Authority. DPW Olson met with that agency to discuss the possible easements and LCHA was receptive to the idea. A sanitary lateral backed up on 1/17/15 and was cleared by staff. We will be looking at minor modifications to the service line where it enters a manhole to prevent this from happening in the future.

Water Department

A few mobile homes have reported frozen water lines again today as a result of the cold temperatures this week. These instances are not associated with the Village's portion of the service line and are the homeowner's responsibility. The Fire Department used 26,000 gallons of water to fight a garage fire on Maplewood Drive. Tanker trucks from neighboring fire departments were used to carry water from the hydrant located in the Deerwood Subdivision to the fire. We received word that Cahoy is putting the well pump back together and plans to be back the week of February 16th to finish the Well #5 project. The Fire Department responded to a fire at 502 Long Coulee and we were called in to shut off the water service to the house.

Street Department

The Christmas decorations were taken down on 1/15. Staff cleared snow on 1/21 and 2/1. DPW Olson will be participating in interviews for a consulting firm for the County portion of the upcoming Holmen Drive project.

Storm Water Department

We are chipped brush this.

Action Items

Recommendation to Village Board - Ordinance #1-Creation of Chapter 57 – Illicit Discharges and Connections – After committee review in January, the required publications were placed in the newspaper and a Public Hearing is scheduled for the February 12 Board meeting. Motion by Ebner, seconded by Jorstad to recommend approval of Ordinance #1-2015 pending the outcome of the scheduled Public Hearing – carried unanimously.

Recommendation to Village Board - Resolution #2-2015 Pedestrian Accommodations on CTH SN Project – The Village has committed to construct pedestrian/bicycle facilities along the Sand Lake Road (SN) project. This Resolution defines the type of facility being used along the route, along with the limits of the Village's commitment. Motion by Jorstad, seconded by Ebner to recommend approval of Resolution #2-2015 Pedestrian Accommodations on CTH SN Project – carried unanimously.

Recommendation to Village Board - Purchase of Steam Cleaner – We received a quote for a steam cleaner for the Public Works Shop that was budgeted for this year. This is a mounted unit that runs on natural gas instead of kerosene. Public Works staff will run piping from the steam cleaner to locations in the shop where vehicles will be washed. Motion by Jorstad, seconded by Ebner to recommend purchase of the Hydro Tek pressure washer, including the catch pan for an amount not to exceed \$6,000.00 – carried unanimously

Recommendation to Village Board - Purchase of John Deere 997 Z-Trak Lawn Mower – We received a quote for this new mower that is budgeted for purchase this year. This is for a 2014 model that has been reserved for us. Although the quote is dated July DPW Olson has been in contact with the dealer and they have assured us they are going to honor the quote as presented. Motion by Ebner, seconded by Jorstad to recommend purchase of the John Deere 997 Z-Trak mower in the amount of \$8,600.00 – carried unanimously

Recommendation to Village Board - Approval of Asbestos Inspection Contract – The Village is in the process of finalizing the purchase of the two houses north of Village Hall. The plan is to have these houses will be demolished this summer, and we will need to have this inspection completed and all asbestos properly disposed of before we can have the houses taken down. We have received a proposal from Immediate Response Abatement for the inspection of both houses. Motion by Jorstad, seconded by Ebner to recommend approval of the contract with Immediate Response Abatement for asbestos inspection of 413 and 415 South Main Street for a combined cost not to exceed \$2,900.00 – carried unanimously

Recommendation to Village Board - Purchase of ¾ Ton Pick-up Truck – Public Works has budgeted for a new pick-up in 2015 and have received pricing information from Ewald Automotive Group of a Ford F-250 pick-up. A question was raised regarding the color of the new vehicle. We have typically ordered green vehicles, but have opted for white if the most cost effective vehicle does not come in green. The Committee decided it was appropriate to change to white vehicles from this point forward so we have a consistent color scheme for the department. Motion by Jorstad, seconded by Ebner to recommend purchase of the 2015 white F250 for the price of \$25,913.00 – carried unanimously

Recommendation to Village Board - Property Transfer of Outlot #2 and Outlot #3 – Lee Estates – These parcels are used for storm water detention in the Lee Estates subdivision. They should have been transferred to the Village upon completion of the construction, but was not done. Motion by Ebner, seconded by Jorstad to recommend approval of the transfer of Outlot #2 and Outlot #3 – carried unanimously

Adjourn

Motion by Ebner, seconded by Jorstad to adjourn at 7:15 PM - carried unanimously.

Dean K. Olson
Director of Public Works