

2-6-2020

**Village of Holmen  
Public Works Committee  
February 6th, 2020**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, February 6th, 2020. Members present: Anderson, Cain and Wyss. Also present: Administrator Heinig, Public Works Director Mezera, Engineer Dahl, President Barlow and Fire Chief Manley.

Motion by Wyss, second by Cain, to approve the minutes of the January 2, 2020 meeting – motion carried 3-0.

**Public Comment** – Fire Chief Manley complimented the Public Works Department on the fine work that they do and requested to be kept updated on the progress of the RAB.

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**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to function adequately. Construction work on the new plant is ongoing. The 2019 Land Application report has been filed with the DNR.

**Water Department**

The water crew has completed their annual inventory and also developed an emergency chlorination plan.

**Street Department**

Sidewalk report; none. The crew has been conducting normal plowing and sanding operations.

**Storm Water Department**

The brush chipping has been finished for the month.

**Other**

Four members of the crew attended the Midwest Water and Wastewater Operators Expo at the Kalahari Resort in Wisconsin Dells.

**Action Items**

#5 Recommendation to the Village Board to approve contract for Main and Gaarder Roundabout construction – Staff recommends accepting quote of \$1,502,281.44 from Chippewa Concrete Services for the construction of the roundabout. Motion by Wyss, second by Cain – motion passed 3-0.

#6 Recommendation to the Village Board to approve contract for the Halfway Creek Bridge Project. – Staff recommends accepting the quote of \$2,808,159.60 from Lunda Construction Company for the construction of the Halfway Creek Bridge at Hole Drive. Motion by Cain, second by Wyss – motion passed 3-0.

#7 Recommendation to the Village Board to approve the contract for the 2020 Street Reconstruction Project. – Staff recommends accepting the quote of \$353,741.94 from Mathy

2-6-2020

Construction for the 2020 Street Reconstruction Project. Motion by Wyss, second by Cain – Motion passed 3-0

#8 Recommendation to the Village Board to approve the contract for the 107 Gaarder Road West Demolition Project. – Staff recommends accepting the quote of \$18,000.00 from Rybold Excavating and Plumbing for the 107 Gaarder Road West Demolition Project. Motion by Cain, second by Wyss – Motion passed 3-0

#9 Recommendation to the Village Board to approve the Purchase of budgeted item, GPS Equipment contingent upon favorable staff review after demonstration. – Staff recommends purchase of GPS Data Receiver for \$13,672.65 from Seiler Geospatial Division pending the Village Engineer's favorable review after a demonstration. Motion by Cain, second by Wyss – Motion passed 3-0

#10 Discussion Item Village Code Chapter 25 Brush, Grass and Weeds. – Staff discussed with the committee amending the Weed Ordinance. Staff was directed to add a provision for citing property owners who fail to maintain their yards and to change the fee structure in the event that Village staff would mow yards that were in violation of the weed ordinance. Suggested changes will be presented to the committee at the March meeting.

**Special Item**

None

**Adjourn**

Motion by Cain, seconded by Wyss, to adjourn at 5:45 PM – motion passed 3-0.

Pete Mezera  
Director of Public Works