

**Village of Holmen  
Public Works Committee  
March 6, 2014**

Chairman Neal Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday March 6, 2014. Members present: Forde, Ebner and Anderson. Also present: Administrator Heinig and Director of Public Works Dean Olson.

Motion by Anderson, seconded by Ebner, to approve the minutes of the February 6, 2014 meeting - carried unanimously.

**Public Comment**

There were no comments.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been operating well. We continue to have mechanical issues, attributed to the age of the plant. We are continuing to do testing and gather data related to the odor control study. The plant has recorded an increase in flow because of the people letting their water run. MSA met with the City of Onalaska to look at possible routes for the force main.

**Water Department**

We have had a number of frozen lines in homes and businesses this year. The frozen services have provided information regarding the location of Transite water main in the Village. Staff has been flowing hydrants in different locations to try and move water through the mains.

**Street Department**

There is an informational meeting regarding the Sunset Drive stop light project scheduled for March 12, 2014 at 2:00 PM in the Nutrition Center. We have been selected to move to the next step in our application for a TAP grant to fund the trail associated with the Hwy 35 reconstruction project. That application is due March 28<sup>th</sup>. Public Works staff has been busy plowing streets over the past month. We were notified on February 19<sup>th</sup> that there would not be any more salt available.

**Storm Water Department**

We are not taking the chipper around this week.

**Other**

We continue to add data to our mapping file in Autocad.

## Action Items

Recommend to Village Board – Budget amendment for street reconstruction project We learned that the water main in the first block of Anderson Street is a 3" transite main. Since we are planning to repave that section this summer we should also replace that main. In addition, preliminary plans for the Police Department building shows a main looping from Wall Street to Legion Street on the east side of the proposed building. We had planned to loop the main from Legion to Roberts as part of the Library project and did not have funds allocated for our 2014 Budget. The estimated cost for the two water main projects is \$57,000.00 and would be paid from the Water Utility fund. Motion by Anderson, seconded by Forde to amend the budget by \$57,000 for water main construction – carried unanimously.

Recommend to Village Board – Change Order #2 – 2013 Street Project – Part of the 2013 Street Reconstruction project included a sidewalk along the east side of Union Street. To accomplish this, two hydrants needed to be relocated to provide room for the walk. When the contractor started excavating, they found the valve and hydrant both leaking, requiring replacement. In the process of that replacement, we had difficulty getting the water mains shut off to facilitate the repairs. Both Village Staff and the Contractor thought things had been shut down adequately, but this was not the case. Both the Contractor and Village crew worked to control the leak and were finally able to facilitate the repairs. The Contractor has asked for a change order in the amount of \$3,539.50 for the extra time spent for this extra work. Motion by Anderson, seconded by Ebner to recommend approval of Change Order #2 in amount of \$3,539.50 – carried unanimously.

Recommend to Village Board – Sludge/Somat pump at Wastewater Treatment Plant – The pump that moves the sludge from the wet well to the Somat press has failed. Staff has pieced it together temporarily, but we will need to have part of the mechanism replaced. Options are to purchase an entire pump assembly and motor or the bare pump. Staff is recommending the replacement of the bare shafted pump option. Motion by Ebner, seconded by Forde to recommend approval of the purchase of a Netzsch Bare Shafted Pump at a cost of \$3,852.00 – carried unanimously.

Recommend to Village Board – Dome #2 Collector Drive at Wastewater Treatment Plant – The mechanism that rotates the skimmer in dome #2 has broken. The original equipment was special construction and is no longer available. We can order a standard replacement and have a coupling manufactured to make it fit. The cost for the part is \$2,054.00 and the coupling would be extra. Motion by Anderson, seconded by Ebner to recommend approval for repairs to the Dome #2 Collector Drive for a cost not to exceed \$2,500.00 – carried unanimously.

Recommend to Village Board – Purchase of Jet/Vac truck – Staff has prepared a specification for a new jet/vac truck to add to our fleet. We received a number of bids from different manufacturers with the two lowest bids \$5 apart. We had asked for Option #1 – Hydro-excavator package and Option #2 – air conditioning. The Hydro-excavator package was significantly different for the two units because of the additional chambers and equipment associated with that option. Staff has decided to forgo the Hydro-excavator option since the truck is primarily to be used for cleaning sewer lines, bit for excavation purposes. Motion by Anderson, seconded by Ebner to recommend approval for the purchase of the Aquatech model on a Freightliner Chassis from R.N.O.W. for \$289,935.00 – carried unanimously.

**Other**

There were no other items brought before the Committee.

**Adjourn**

Motion by Ebner, seconded by Forde to adjourn at 7:35 PM - carried unanimously.

Dean K. Olson  
Director of Public Works