

**Village of Holmen
Public Works Committee
April 5, 2012**

Pat Morrow and Tom Fitzwilliams from MSA Professional Services presented information related to possible alternative actions to address future phosphorus limits for the WWTP discharge and also to provide an update to the Facility Plan.

Committee Chairman Forde called the Public Works Committee meeting to order at 7:45 PM on Thursday April 5, 2012. Members present: Forde and Olson – Dunham was excused. Also present: Village Administrator Scott Heinig and Director of Public Works, Dean Olson.

Motion by Olson, seconded by Forde to approve the minutes of the February 2, 2012 meeting. Carried unanimously.

Public Comment

There were no public comments offered.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. Warm weather has required some modifications to the operation of the plant. Mark S. & John S. attended the Rural Water Conference in Green Bay from 3/27 thru 3/30. Flow-Rite pumped out the wet well at the Remington Lift Station on 3/28 – station is now running well again.

Water Department

Chlorine cylinders were ordered (\$1,250) for regular treatment of the water. The new received was used to read meters on 3/20 and worked well. Well #6 stuck in pump mode on 3/22, causing reservoir #3 to overflow. The hydrant at Gaarder Rd. & Holmen Drive was replaced on 3/28. Fluoride is being removed from the wells and disposed of.

Street Department

Street sweeping began on 3/12 and is on-going. I received a call on 3/17 that a portion of Silver Drive had a road failure. After investigation, it appeared the storm sewer had developed a leak and the sand sub-grade had washed into the pipe and away. I set up barricades to keep traffic away from the failure area. The Public Works crew made repairs to the storm sewer and backfilled the void on Monday the 19th. There are no repair or install orders for sidewalk as yet, but inspections will need to take place soon.

Storm Water Department

We are chipping this week and finding quite a bit of material on the curb side. The process should be completed today. We unofficially opened the compost site on 3/17 and officially opened it on 3/24.

Miscellaneous

The Bluffview Court utility project is on hold pending an archaeological review by Wisconsin Historical Society. A copy of the TIS for TID #2 is included for information.

Discussion Items

Director Olson provided a copy of the specifications for a new end loader that was budgeted for this year. We will be requesting bids from different suppliers and presenting that information at the next meeting.

Mill Street is the most direct route for bicyclists to reach the Halfway Creek trail head from other bike routes on the north end of the Village. Director Olson will look more into the situation and provide an update at the next meeting.

Action Items

Director Olson presented cost information for the repair of a rear axle seal for the end loader in the amount of \$1,000.15. Motion was made by Olson, seconded by Forde to approve the repair. Motion carried unanimously. Three panels of a garage door were damaged and needed to be replaced. Motion was made by Olson, seconded by Forde to replace the panels. Motion carried unanimously. Director Olson presented a quote from Brooks Tractor for replacement of the front brakes on the end loader. Motion by Olson, second by Forde to recommend approval by the Board for the purchase of the materials in the amount of \$2,400.00 for replacement of the brakes. Motion carried unanimously. Berg Enterprises has provided a proposal for construction staking associated with the Bluffview Court Utility extension project for a lump sum cost of \$3,200.00. Motion by Olson, second by Forde to recommend to the Village Board to enter into the agreement with Berg Enterprises for the construction staking, as proposed. Motion carried unanimously.

Adjourn

Motion made by Olson, seconded by Forde to adjourn at 8:55 PM. Motion carried unanimously.

Dean K. Olson
Director of Public Works