

**Village of Holmen  
Public Works Committee  
April 3, 2014**

Chairman Neal Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday April 3, 2014. Members present: Forde, Ebner and Anderson. Also present: Director of Public Works Dean Olson and Jeff Mullikin.

Motion by Ebner, seconded by Anderson, to approve the minutes of the March 6, 2014 meeting - carried unanimously.

**Public Comment**

Jeff Mullikin addressed the Committee to express concerns regarding his frozen water service. TEC was not able to thaw his line so he has been connected by hose to his neighbor. Since the hose is connected to the meter, he is not able to check his service to see if it has thawed or not. Jeff also felt the bill he received for the thawing services was extreme. DPW Olson will have his staff look at the connection to see if the hose can be removed. He will also contact TEC on Jeff's behalf to see if an adjustment could be made on the bill.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been operating well. The Jet/vac truck has been ordered. There were a few items that we asked for clarification on and all were adequately addressed by the dealer. We hope to receive delivery by mid-July. Pat Morrow and DPW Olson presented the Odor Control Study at the Rural Water conference in Green Bay last week. The plan for regionalization continues. We are currently working with the City of Onalaska to determine the best route for the force main/interceptor to follow.

**Water Department**

We had a water main break on North Star Road on 3/10/14. McHugh was called to come in and facilitate repairs (Cost \$4,890). We continue to check the homes that still have frozen services to see if they have thawed out. We will be sending out notices tomorrow to let people know they can stop letting their water run.

**Street Department**

There is an informational meeting regarding the Sunset Drive stop light project scheduled for April 17, 2014 at 5:00 PM in the Nutrition Center.

**Storm Water Department**

We will be chipping brush next week. The Compost Site will be open on Saturday, but the official opening will be April 12, 2014. We have initiated a more aggressive inspection program for construction site erosion control. The Holley Street pump station has a frozen forcemain and is pumped occasionally until the main thaws.

## Other

We continue to add data to our mapping file in Autocad. Maps used for the election were generated from this file. An ad was posted this week for a Public Works Laborer position.

## Action Items

Recommend to Village Board – Resolution 3-2014 Support for Funding Hwy 35 Trail - Staff prepared a pre-screening application for Transportation Alternatives Program (TAP) funding of the trail to be included with the road reconstruction project in 2016. We were excited to learn we were invited to submit an application for the second round review and are required to have a resolution from the governing agency to acknowledge the application is being made on behalf of the community as well as a commitment to pay for the local share, if the Village receives the award. Motion by Anderson, seconded by Ebner to recommend approval of Resolution 3-2014 – carried unanimously.

Recommendation for Repairs to WWTP End Loader – The end loader that is used at the Treatment Plant has experienced a mechanical failure. It is difficult to determine the full extent of the problem without removing a number of items on the machine to get to the source. We received an estimate with a list of prices for possible parts needed for the repairs. To minimize costs, Public Works staff will perform the work in-house to get a better grasp on what is needed to facilitate repairs. Motion by Forde, seconded by Ebner to recommend approval of up to \$2,000.00 for the repairs – carried unanimously.

Recommendation for new tires for Backhoe – The backhoe is in need of rear tires and We budgeted for this expense this year. We received a quote from Degenhardt Tire, Inc. for replacement, mounting and disposal of the old tires for a total cost of \$1,522.00. Motion by Anderson, seconded by Ebner approve of the purchase of two rear tires for the backhoe from Degenhardt Tire for a cost of \$1,522.00 – carried unanimously.

## Other

There were no other items brought before the Committee.

## Adjourn

Motion by Anderson, seconded by Ebner to adjourn at 8:15 PM - carried unanimously.

Dean K. Olson  
Director of Public Works