

**Village of Holmen
Public Works Committee
May 3, 2012**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday May 3, 2012. Members present: Dunham and Forde - Olson was excused. Also present: Village Administrator Scott Heinig and Director of Public Works, Dean Olson.

Motion by Forde, seconded by Dunham to approve the minutes of the April 5, 2012 meeting. Carried unanimously.

Public Comment

There were no public comments offered.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. Gary Hagel finished hauling sludge on 4/11. Feyen Arcade Pumping disposed of a load of septage that disrupted the treatment plant. A letter was sent notifying them this will not be tolerated. Septage hauler permits were processed for Holmen Pumping and Feyen Arcade Pumping.

Water Department

The hydrant replacement at Gaarder Rd. & Holmen Drive was finished and tested. Water was turned off at 7 Bridges Bank on 4/18 to allow for sanitary connection for the Bluffview Court Utility project. A water valve was leaking in Cedar Meadows East on 5/21 and had to be replaced – 3 people with 15 hours OT. Hydrant flushing was done on 4/24 and 4/25. Holmen is going to be a test community for filing electronic monthly Operation Reports (eMOR) for the DNR.

Street Department

On 4/12 Administrator Heinig and DPW Olson met with the County Administrator and County Highway Commissioner to discuss collaboration on the County roads within the community and possible economic development possibilities. Street sweeping was completed on 4/13. Chairman Dunham requested DPW Olson prepare a schedule for street sweeping. The sewer and water crossing on Bluffview Court was completed and a gravel patch remains. Paving an asphalt patch on the roadway is scheduled for the week of 5/7. No sidewalk repair or install orders were issued. Chair Dunham asked about the completion of the sidewalks in Lee Estates and Pine Ridge.

Storm Water Department

We are chipping as usual – April took the majority of the week to complete and the storm we had on 5/3 probably will generate more than we had anticipated for the month of May. Significant rain events have offered an opportunity to look at drainage concerns. Chair Dunham asked about the modifications to the Deerwood detention/drainage issue and was told it would be completed this summer.

Miscellaneous

The Bluffview Court utility project is essentially completed and finishing touches will be done next week. The staff position applicants will be interviewed the week of 5/7. Xcel has hired Q3 to replace a number of gas lines in the Village. A meeting with the County, School, Towns and Village is scheduled for 5/15.

Discussion Items

Director Olson explained that preliminary plans had been submitted for review for the Cherry Lane street extension. Initial comments were provided to the engineer, but revised plans have not been submitted for approval.

Action Items

Possible approval of cost for disposal of expired chemicals - Motion by Forde, second by Dunham to table the approval for disposal of expired chemicals – no invoice has been received. Motion carried unanimously.

Possible action and recommendation of blower replacement at treatment plant - Motion was made by Forde, seconded by Dunham to recommend approval by the Board to purchase a replacement blower at the Wastewater Treatment Plant in the amount of \$4,318.35. Motion carried unanimously.

Possible action and recommendation for purchase of end loader - The Public Works Department has received prices for a new end loader that was budgeted for this year. Motion by Forde, second by Dunham to recommend to the Village Board the purchase of a Case 621F end loader, with the extended reach option and the hydraulic reversible fan option at a cost of \$129,924.00. Motion carried unanimously.

Possible action and recommendation on payment of bills for water main repair in Cedar Meadows East - Motion by Forde, second by Dunham to recommend to the Village Board payment of the bills to repair the water main leak at Cedar Meadows East in the amount of \$6,240.36 Motion Carried unanimously.

Adjourn

Motion made by Dunham, seconded by Forde to adjourn at 7:55 PM. Motion carried unanimously.

Dean K. Olson
Director of Public Works