

**Village of Holmen
Public Works Committee
May 7, 2015**

Administrator Heinig called the Public Works Committee meeting to order at 6:30 PM on Thursday May 7, 2015. Members present: Ebner, Jorstad, and Anderson. Also present: Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight.

Motion by Jorstad, seconded by Anderson, to approve the minutes of the April 2, 2015 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. We are hauling sludge this week and should be completed by the end of the week. We have started our routine maintenance of the sewer lines by cleaning mains with the jet-vac truck. DPW Olson met with MSA to review the set of force main plans to be included in the DOT plan set.

Water Department

We are repairing a number of curb stop valves that are not functional. Hydrant flushing was completed in April - it took 3 days. We will be filling the pool on May 19th - 350,000 gallons.

Street Department

We continue to sweep the streets. There are no sidewalk issues to report.

Storm Water Department

We are chipping brush this week.

Other

Jay Cukla started with the Public Works Department on May 4th.

Action Items

Recommendation to Village Board - Contract with Knight Engineering for Holmen Drive Project – A number of consulting engineering firms were asked by the County to provide qualifications for design of the Holmen Drive paving project. We participated in the evaluation of those submittals and ultimately in the interview process that led to the selection of Knight Engineering. The next step was to meet with the firm to establish a full understanding of the scope of services to establish a cost for the design work. This work includes intersection control evaluations, stop light upgrades, raised median design, access control, storm sewer upgrades and lighting on Holmen Drive and Gaarder Road. It also includes road and utility design for the extension of Hale Drive, west of Holmen Drive. Motion by Anderson, second by Jorstad to recommend approval the contract with Knight Engineering in the amount of \$174,146.25 for the Holmen Drive project – carried unanimously.

Recommendation to Village Board - pump replacement at Deerwood Park pump station – The pumps at the Deerwood Park storm water pump station both shorted out at the same time. The damage to the pumps was evaluated by Lackore Electric and it was determined more cost effective to replace the pumps rather than rebuilding them. Motion by Jorstad, seconded by Anderson to recommend replacement of the two pumps at a cost of \$5,127.73 each, with a total cost of \$10,255.46 – carried unanimously.

Committee Action - Repairs to Chlorine system at Well #7 – The gas chlorine system has been working intermittently for a couple of weeks and needs repairs to maintain the correct level of chlorine in the drinking water. We contacted Hawkins Chemical to help evaluate the system and develop a plan for updating the process with additional filters to help preserve the chlorine pump. The quote for materials comes to \$1,715.00, but we will need to hire a plumber to help with minor lime modifications to insert the filtration system. Motion by Anderson, seconded by Jorstad to approval repairs to the Chlorine system at Well #7 for a cost not to exceed \$2,000.00, including the plumbing work needed – carried unanimously.

Adjourn

Motion by Jorstad, seconded by Anderson to adjourn at 7:15 PM - carried unanimously.

Dean K. Olson
Director of Public Works