

**Village of Holmen
Public Works Committee
July 5, 2012**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday July 5, 2012. Members present: Dunham, Forde and Olson. Also present: Director of Public Works, Dean Olson.

Motion by Olson, seconded by Forde to approve the minutes of the June 7, 2012 meeting. Carried unanimously.

Public Comment

There were no public comments offered.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. The Compliance Maintenance Annual Report recently completed indicated an "A" rating in all categories, resulting in a 4.0 GPA. The crew has been working to get the jetting completed on the sewer mains. We continue to work with MSA to finalize the Facility Plan for the treatment plant.

Water Department

Hydrant painting has been scheduled for this fall. The crew has been working on exercising the gate valves – an annual requirement. We replaced a non-functional curb stop at 402 Long Coulee on 6/28. The service was frozen by the crew to allow for replacement without having to shut down a 3 block section of main. Riverland energy has had a number of Peak Alert days. We switch well #7 off and turn well #4 on to avoid increased energy load costs during these periods.

Street Department

We continue street sweeping and inlet grate cleaning. Pothole patching has been done during the hot weather to provide a better patch. Two alleys between Main and 2nd Ave. have had holes filled with recycled material as a temporary fix. These will be considered for repair in the next budget year. We received a report of buckled pavement on Bluffview Court. The failure was in the Town, so we contacted them after putting up some of our barricades to warn traffic. Sidewalk repair orders were sent to 108 State Street and 2003 Viking Ave. to make necessary repairs to the walks adjacent to those properties.

Storm Water Department

Chipping in June went quicker, but still took 4 days. Mowing of detention areas and lawns that are not in compliance continues.

Miscellaneous

Croell Redi-mix brought in a concrete crusher to dispose of waste concrete they had. We were able to dispose of the excess concrete we had stored at the compost site. The Korish Site Demolition project is scheduled to commence next week.

Action Items

Recommend to Village Board – Resolution 14-2012 – CMAR Review - Director Olson presented the report that will be submitted to the DNR as required annually. Motion by Olson, seconded by Forde to recommend the Board approve Resolution 14-2012. Motion carried unanimously.

Recommend to Village Board – Resolution 15-2012 – ROW Vacation – Corporate Drive - Director Olson presented the resolution to start the formal notification process required by statute. Motion by Olson, seconded by Forde to recommend the Board approve Resolution 15-2012. Motion carried unanimously.

Recommend to Village Board – Resolution 16-2012 – ROW Vacation – Greeno Road - Director Olson presented the resolution to start the formal notification process required by statute. Motion by Forde, seconded by Olson to recommend the Board approve Resolution 16-2012. Motion carried unanimously.

Recommend to Village Board – Purchase of grapple attachment for Bobcat – In prior years, the Village has had a shared use agreement with the Town of Onalaska that allowed for the use of their chipper when needed. The Town chose to not enter into that agreement for 2012 since they did not use Village equipment regularly. Director Olson presented information for a grapple attachment for the Bobcat that would help the crew more easily and effectively handle larger brush piles during the chipping process. Motion by Dunham, seconded by Forde to recommend the Board approve the purchase of the grapple attachment for a cost of \$5,000 to be paid for by the storm water equipment replacement fund. Motion carried unanimously.

Recommend to Village Board – Purchase of Truck/crane for Sewer Dept. – The purchase of a crane truck was included in the budget for 2012. This truck will be used for pulling pumps from the many lift stations we have in the Village for routine maintenance and cleaning. Director Olson provided a cost breakdown that included the purchase of a 2012 Ford 450 2 wheel drive truck along with a steel service body and electric hydraulic crane for a total cost of \$52,188.00. Motion by Forde, seconded by Dunham to recommend the purchase of the truck/crane for a cost of \$52,188, using the \$50,000 allocated in the budget and the additional \$2,188 from the money allocated for sanitary sewer replacement associated with the 2012 street reconstruction project. Motion carried unanimously.

Adjourn

Motion made by Olson, seconded by Forde to adjourn at 8:05 PM. Motion carried unanimously.

Dean K. Olson
Director of Public Works