

**Village of Holmen
Public Works Committee
July 2, 2015**

Chairman Bill Ebner called the Public Works Committee meeting to order at 6:30 PM on Thursday, July 2, 2015. Members present: Ebner and Jorstad. Anderson was excused. Also present: Village Administrator Heinig, Asst. Director of Public Works Pete Mezera.

Motion by Jorstad, second by Ebner to approve the minutes of the June 4, 2015 meeting - Motion carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well.

Water Department

The Water Department staff continues to replace residential water meters. The Consumer Confidence Report was filed with the DNR. McHugh Excavating and Plumbing Inc. scheduled to begin E. Legion Street Project the week of July 6, 2015.

Street Department

The Public Works Director's Sidewalk Report was presented and discussed. Staff is directed to follow present ordinance. Traffic control lights at Sunset Drive and Holmen Drive have been functional since May 29, 2015. Some minor adjustments have been made to improve traffic flow. Members approved of a plan to restrict parking on the east side of North Star Road near the intersection of McHugh Road.

Storm Water Department

We will be chipping brush the week of July 6, 2015. Street sweeping continues.

Other

No additional items were discussed.

Action Items

Recommendation to Village Board - Contract for 2015 Seal Coat Project - Motion by Ebner, second by Jorstad, to approve contract for 2015 Seal Coat Project in the amount of \$35,015.00, to low bidder, Scott Construction. Motion carried unanimously.

Recommendation to Village Board - Resolution Accepting Annual CMAR - Motion by Jorstad, second by Ebner, to approve Resolution Accepting Annual CMAR. Motion carried unanimously.

Recommendation to Village Board - Purchase Truck Chassis for Water Truck - Motion by Jorstad, second by Ebner to approve the purchase of a truck chassis from River States Truck and Trailer for a water truck, not to exceed \$27,250.00. Motion carried unanimously.

Recommendation to Village Board - Approve Storm Water Management Public Education and Outreach Agreement - Motion by Jorstad, seconded by Ebner to Approve Storm Water Management Public Education and Outreach Agreement for an amount not to exceed \$2730.00 for a two year commitment. Motion carried unanimously.

Comment

Trustee Jorstad inquired about the possibility of getting street name signs that are more aesthetically pleasing than the plain black and white ones we have now. Committee Chair Ebner requested staff to investigate the possibility and related cost of putting reflective safety striping on Village vehicles.

Adjourn

Motion by Ebner, seconded by Jorstad to adjourn at 7:40 PM - Motion carried unanimously. Committee Chair Ebner adjourned the meeting.

Peter L. Mezera
Asst. Director of Public Works