

**Village of Holmen
Public Works Committee
July 13, 2017**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, July 13, 2017. Members present: Johnston, Olson and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson, Dean McHugh, Greg Krueger and Pat McKnight.

Motion by Johnston, second by Olson to approve the minutes of the June 1, 2017 meeting – carried unanimously.

Public Comment - None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. Design of the new WWTP is at about a 60% completion level. Staff has begun jetting sewer lines.

Water Department

Meter replacement continues. The hydrant at the intersection of 2nd & Legion is leaking. We have ordered parts to replace the inner seals and gears. A gate valve was excavated on Harvest Place to determine if the bolts holding the valve together were sound. All bolts were significantly corroded and replaced. We plan to do this with the remaining valves that are associated with the street project.

Street Department

Sidewalk replacement information will follow in the agenda items. We are performing more tree inspections associated with the Emerald Ash Borer. Holmen Drive continues. The crosswalk painting is completed and painting of curbs will be finished in early August.

Storm Water Department

We finished chipping this week. Staff continues cleaning debris from around inlets after the recent rain events.

Other

Construction on the Festival site continues. We are working with the developer on finalizing the plans and construction documents for Forest View Estates. West Legion Street construction is moving along. The Hale Lift Station replacement construction will begin in early August.

Action Items

Recommendation to Village Board – Approval of Contract for 2017 Demolition project – Staff has prepared specifications and received bids for the demolition of the houses located at 1112 Main St. S. and 105 Gaarder Rd W. Three bids were received, with the low bid being supplied by Rybold Excavating & Plumbing. An addendum was issued during the bidding process that added clarity on the trees that were to be removed as part of the project. The low bidder did not acknowledge the addendum on the bid documents, but intends to honor his bid to include the information presented in the addendum. Motion by Olson, second by Johnston to recommend approval of award of the contract to McHugh Excavating & Plumbing in the amount of \$27,990.00, because The bid submitted by Rybold Excavating was incomplete – carried unanimously.

Recommendation to Village Board – Approval of Contract for 2017 Miscellaneous Sidewalk Replacement project. – Staff has prepared construction documents and received bids for replacement of sections of sidewalk in a portion of the community. We received two bids, with the lowest bid being provided by Steiger Construction, in the amount of \$26,067.50. Motion by Johnston, second by Olson, to recommend approval of the contract award to Steiger Construction in the amount of \$26,067.50 – carried unanimously.

Recommendation to Village Board – Approval of Contract for 2017 Street Reconstruction project. – Staff has prepared construction documents and received bids the 2017 Street Reconstruction project. We received two bids, with the lowest bid being provided by Gerke Excavating, in the amount of \$363,523.10. This is over the amount originally budgeted, due to increased unit pricing, so staff has recommended removal of the Meadow Lark Lane section, reducing the project total to \$306,682.10. Motion by Olson, second by Johnston, to recommend approval of the contract award to Gerke Excavating in the amount of \$305,682.10, reflecting the elimination of Meadow Lark Lane from the project – carried unanimously.

Recommendation to Village Board – Approval of lot pricing for the Sand Lake Road CSM. – The Village has finalized a CSM for the creating of two residential lots along Sand Lake Road, and staff has prepared construction documents for the installation of utilities that should be completed this week. Staff is requesting the establishment of the asking price for the lots, once all the improvements have been completed. Motion by Olson, second by Johnston, to recommend establishing the asking price for the lots in the amount of \$ 40,000 for Lots 2 and 3, and \$10,000 for Outlot 2 – carried unanimously.

Recommendation to Village Board – Approval of Change Order – Holmen Drive – We have received three change orders for the Holmen Drive project. The first is a modification to change from temporary paint striping to the use of flexible tubular markers, resulting in a reduction of \$4,106.58 to the contract total. The second is for clearing and grubbing of the area between Pizza Corral and the proposed Main St. S, in the amount of \$3,800.00. Change Order #4 is for additional beam guard replacement that was necessary for storm sewer construction near the southeast corner of the Halfway Creek Bridge, in the amount of \$685.38. Motion by Johnston, second by Olson to recommend approval of the three Change Orders for a total increase of \$379.38 – carried unanimously.

Recommendation to Village Board – Approval ATC/Badger Coulee staging area and road use – Last year, Riverland Energy leased space from Mathy Construction in the TIFF #2 area. With construction of the ATC/Badger Coulee line, in the near future, ATC has reached out to Mathy Construction to lease the same space for their needs during the installation of their transition main. They have also asked for permission to utilize the gravel road installed in 2016 as an access road to the site. Motion by Olson, second by Johnston to approve the use of the Mathy site and access – carried unanimously.

Recommendation to Village Board – Approval of School Fiber Optic in ROW – The School District is investigating the installation of a fiber optic line between the High School along Briggs Road and the Middle School on Main St. N. They have proposed a route south of the high school on Amy Drive, then heading east to the Middle School site. Staff is concerned with the location along Amy Drive and suggested looking at utilizing the expanded right of way of McHugh Road (CTH MH) through the Holmen Drive intersection and continuing on Main Street to the Middle School.. Motion by Johnston, second by Olson to recommend the McHugh Road route – carried unanimously.

Recommendation to Village Board – Approval of Acceptance of Improvements – Evergreen Addition – The utility construction has been completed, curb & Gutter installed and the first lift of asphalt paving has been finished in the subdivision. DPW Olson is working with the developer to complete a few punch list items that have yet to be corrected. Utilities have passed all testing and are installed in accordance with Village Standards and staff recommends acceptance of the improvements, contingent upon the developer completing the outstanding punch list items. Motion by Olson, second by Johnston to recommend acceptance of the improvements, contingent on the punch list items being completed, paving of the final lift of asphalt and the paving of the park path being completed yet this year – carried unanimously.

Recommendation to Village Board – Approval of Pavement Patching agreement – Staff has received quotes for the two asphalt patch areas, with the lower quote being provided by Mathy, in the amount of \$4.70 per square foot. Motion by Johnston, second by Olson, to recommend approval of the asphalt patching agreement to Mathy Construction in the amount of \$4.70, for an estimated budget of \$5,875.00 – carried unanimously.

Other

Trustee Olson asked Public Works to notify developers of weeds on certain properties to get them cut. He also expressed concerns regarding the safety markings on the new utility pick-ups and asked we develop a standard for our vehicles. He also felt staff could have done a better job with signage near where the repairs on the gate valve were made. Staff will look into these issues and make the necessary changes.

Adjourn

Motion by Olson, seconded by Johnston to adjourn at 5:55 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works