

7-2-2020

**Village of Holmen
Public Works Committee
July 2, 2020**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, July 2nd, 2020. Members present: Anderson and Wyss. Cain was excused. Also present Public Works Director Mezera, Engineer Dahl, and President Barlow.

Motion by Wyss, second by Anderson, to approve the minutes of the May 7, 2020 meeting – motion carried 2-0.

Public Comment – None

.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing

Water Department

Quarterly meter reading completed. New meter reading equipment working well. Crew finishing up Lead and Copper Sampling inspections. Sampling to be completed by the end of September.

Street Department

Sidewalk report; none. The Bridge and Roundabout projects are proceeding well. The crew has begun painting crosswalks and installing signs in the newer subdivisions.

Storm Water Department

The brush chipping will begin next week. Some of the crew is focusing on the repair of storm inlets.

Other

Covid 19 report. The Public Works staff is healthy.

Action Items

- #5 Recommendation to the Village Board to approve CTH D drainage improvements.–Engineer Dahl informed the committee that he received 5 bids for the project and Gerke Excavating Inc. had the low bid of \$257,182.75 and recommended approval. Motion by Wyss, second by Anderson – motion passed 2-0.
- #6 Recommendation to the Village Board to approve Mill St Drainage improvements. – Engineer Dahl received 4 bids for the project and recommends accepting the quote of \$40,178.00 from Badger Environmental and Earthworks. Motion by Wyss, second by Anderson – motion passed 2-0.
- #7 Recommendation to the Village Board to allow administrative approval of the Hawkeye Business Park improvements. – Engineer Dahl told the committee that while the improvements are not complete; making the Developer wait until the August Board cycle would not be necessary. Motion by Wyss, second by Anderson to allow administrative approval of the improvements – Motion passed 2-0

7-2-2020

- #8 Recommendation to the Village Board to approve the purchase of a budgeted item, a new street sweeper. – Public Works Crew tested several sweeper makes and models. Staff recommends purchase of a 2020 Johnson VT Sweeper for \$263,625.00 and the option package for \$9,800.00 for a total of \$273,425.00. Motion by Wyss, second by Anderson – Motion passed 2-0
- #9 Recommendation to the Village Board to purchase a budgeted item, a spare lift station pump for Village Crossing South Lift Station. Director Mezera explained to the committee that the growth of the northern portions of the Village necessitate purchasing a spare pump to ensure the reliability of this lift station. Motion by Wyss, second by Anderson – Motion passed 2-0
- #10 Recommendation to the Village Board Accept quote from MCS Networks Inc. of \$1454.95 for internet service and WIFI Network at Public Works Shop. Director Mezera explained to the committee that the Public Works crew uses their personal data plans for Village business and to complete their assigned tasks. This is a budgeted item and will also be useful for the future upgrade to the SCADA system. Motion by Wyss, second by Anderson – Motion passed 2-0
- #11 Recommendation to the Village Board purchase of Traffic Control items for HD Director Mezera received a quote from Decker Supply for traffic control barrels, barricades, flashers and signs for \$2440.65. Motion by Wyss, second by Anderson – Motion passed 2-0

Special Item

None

Adjourn

Motion by Wyss, seconded by Anderson, to adjourn at 5:29 PM – motion passed 2-0.

Pete Mezera
Director of Public Works