

**Village of Holmen
Public Works Committee
September 3, 2015**

Chairman Bill Ebner called the Public Works Committee meeting to order at 6:30 PM on Thursday, September 3, 2015. Members present: Ebner, Jorstad and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight.

Motion by Anderson, second by Jorstad to approve the minutes of the August 6, 2015 meeting - Motion carried unanimously.

Public Comment

Pat McKnight asked if there was a plan to add lighting to the parking lot on the north side of Village Hall. She was at a meeting that ran late and the parking lot was dark when she went to get into her vehicle.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. A pump at the Remington Hills lift station arrived, but the power and controls cord were not 50' long as ordered. We are having Lacore re-wire the pump with cable long enough to work in the wet well and USA Bluebook is reimbursing us for the extra cost to get this done. We continue to jet sanitary sewer lines.

Water Department

The Water Department staff continues to replace residential water meters, but we are starting to scale back. We had a fire at 215 Morris St. during Kornfest weekend and had to call staff in to shut off the water service.

Street Department

We are continuing to work on developing a plan for sidewalk repairs and will present more information at a later meeting to assure a plan is in place for 2016. The sealcoat project is completed and we are sweeping the excess stone from the treated streets. The Street Reconstruction project is underway. We are starting the street rating that will need to be completed yet this fall.

Storm Water Department

We are chipping brush next week. Street sweeping continues. We have completed the cleaning of the storm sewer in Holmen Drive so it could be televised.

Other

Development projects update:
Cole Farm – Construction underway – first phase nearly completed
Rosewood – Approvals in place, Developer's Agreement is an agenda item.
Hilton – Building construction is continuing.
O'Reilly Auto Parts – Demo of the existing building complete – foundation walls in.

Action Items

Recommendation to Village Board - Contract for Well #6 Rehab project – We received four bids for work on Well #6. The well is 15 years old and it is recommended to be inspected every 10 years. Motion by Anderson, second by Jorstad, to approve contract for the Well #6 Rehab project to Municipal Well & Pump for an amount not to exceed \$26,862.00. Motion carried unanimously.

Recommendation to Village Board - Change Order #1- McHugh Excavating – E. Legion St. – When McHugh was ready to make the connection to the main at the east end of the project, they did not find ductile pipe as anticipated. The connection was reconfigured, adding a tee on the main in First Avenue E. to improve the stability of the system. Motion by Jorstad, second by Anderson, to approve Change Order #1 in the amount of \$3,191.89. Motion carried unanimously.

Recommendation to Village Board - Developer's Agreement - Rosewood – The Developer of the Rosewood Subdivision has presented a Developer's Agreement. This agreement is not tied to an approval of a Final Plat, as was done on the Cole Farm project. This format is consistent with documents previously used by the Village for similar projects. Motion by Anderson, second by Jorstad, to approve the Developer's Agreement for Rosewood, pending review by our Village Attorney. Motion carried unanimously.

Discussion - Street Signs – DPW Olson presented a new design for street signs for consideration and discussion. These new signs would be colored with white lettering and logo. The committee felt it was worth further research to find out whether the logo is viable, what logo to use and also research the color of the signs. More information will be presented at the next meeting.

Comment

None.

Adjourn

Motion by Jorstad, seconded by Anderson to adjourn at 7:25 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works